

# Saints Handbook

2023-2024

UNITAS • VERITAS • CARITAS



Name: \_\_\_\_\_

Homeroom: \_\_\_\_\_

Grade: \_\_\_\_\_

The entire Policy & Procedure Handbook for St. Augustine High School can be found at [www.sahs.org](http://www.sahs.org)

3266 Nutmeg Street San Diego, CA 92104-5199

**Telephone:** (619) 282-2184

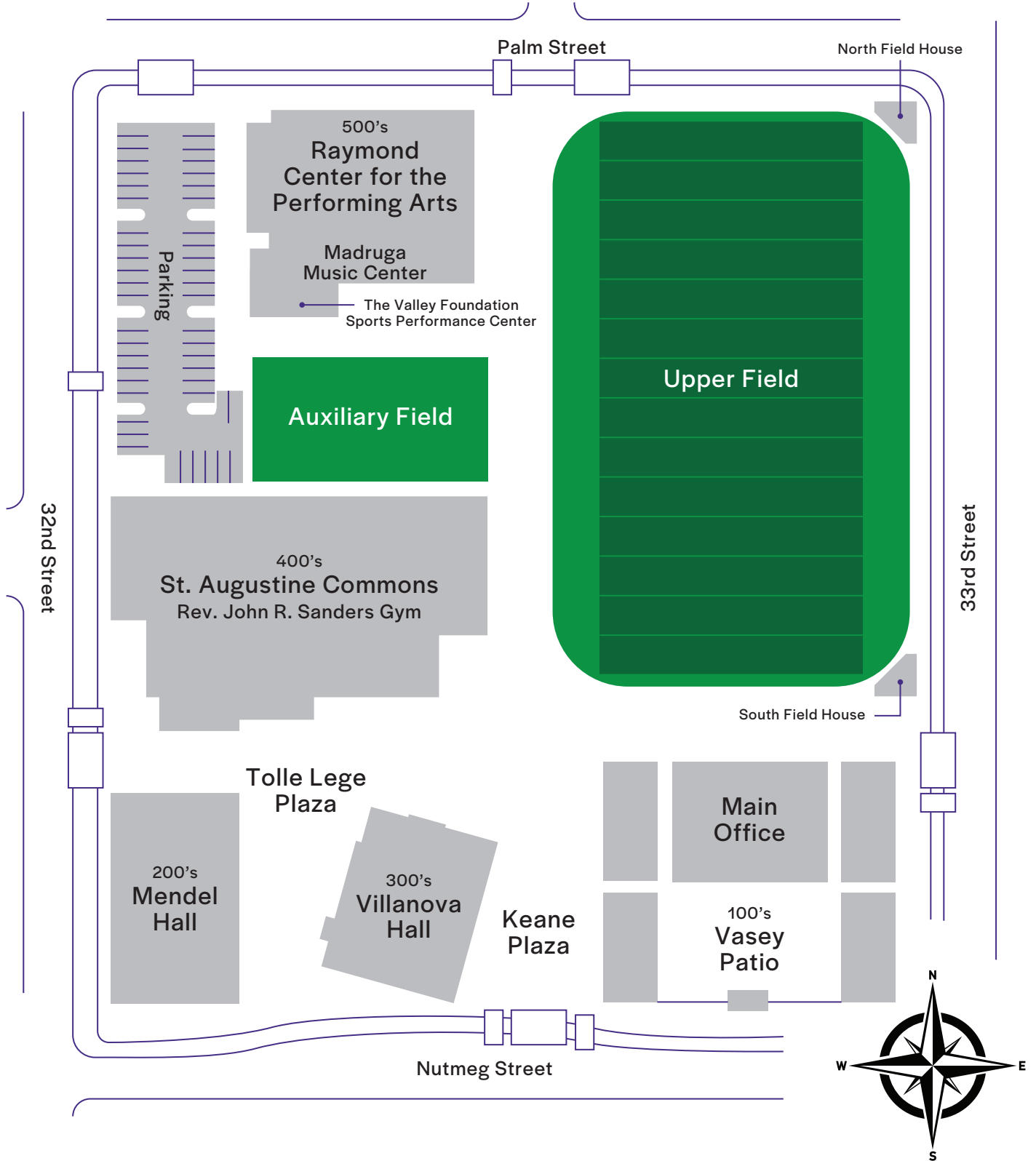
**Fax:** (619) 282-1203

**Website:** [www.sahs.org](http://www.sahs.org)



# St. Augustine High School

## Campus Map



 Access Gates

AED's are located in the theater, Gym Lobby and Training Room

# Mandatory Form

**SIGN, TEAR OUT & SUBMIT**

## A Saintsman's Pledge-Tolle Lege

As a student of St. Augustine High School and with firm desire to make the most my opportunities and to honor the tradition of my school I do hereby pledge:

I will use the gifts God has given me to support the pursuit of our shared values of unity, truth and love

I will represent myself and all Saintsmen by being a man of humility and integrity. I will promote the search for knowledge and will demonstrate qualities of honesty and trust.

I will always be truthful and never consciously misrepresent a fact with the intent to deceive or to obtain special consideration or privilege.

I will complete and submit my own work.

I will not accept help from, or give help to, another student during a test, graded assignment, or homework assignment, unless collaboration is specifically authorized by the teacher.

I will cite outside sources of information properly and not represent them as my own ideas.

I will treat my family, fellow students, faculty, staff and administrators with dignity and respect.

I will not objectify women and will treat members of the opposite sex with dignity.

I will use language that is appropriate, and avoid foul, insulting, or offensive comments.

I will protect the property of Saints and will not allow others to litter or vandalize the school.

I will take a stand against the sale, use or possession of alcohol or drugs by myself and other Saintsmen.

I will be a loyal son of St. Augustine High School by being a model of appropriate behavior both in school and in the community and will encourage others to do the same.

Saintsman \_\_\_\_\_ Date \_\_\_\_\_

Parent(s)/Guardian \_\_\_\_\_





## Leadership

Mr. Edwin J. Hearn  
*President*

Mr. James W. Horne  
*Principal*

Mr. Gregory M. Hecht  
*Assistant Principal for Academics*

Mr. Michael A. Haupt  
*Assistant Principal for Auxiliary Services*

Mr. Paul F. Sipper  
*Director of Admissions*

Mr. John P. O'Beirne  
*Assistant Principal for Student Services*

Mr. Kevin B. DeRieux  
*Executive Director of Finances  
and Facilities*

Mr. Matthew S. Linville  
*Director of Athletics*



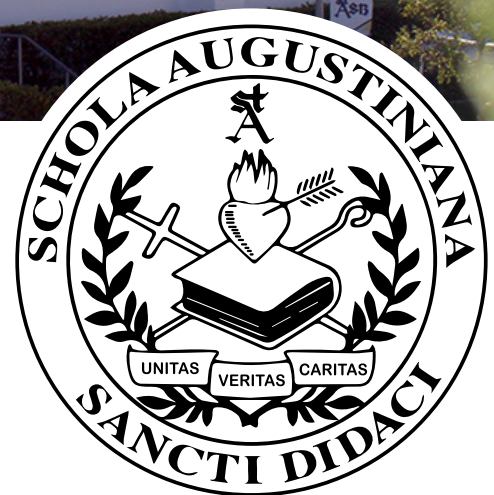
## Honor Code of Saintsmen

Each Saintsman, as a man of God, is called to live out core values of Community, Truth and Love:

A Saintsman's word is true.

A Saintsman's work is his own.

A Saintsman respects the rights, feelings, and property of others and encourages others to do the same.



The student/parent handbook has been written to provide important information concerning specific rules, policies, and procedures related to the safety and operation of St. Augustine High School.

The goal of the handbook is to help maintain an orderly, nurturing environment for the formation of responsible Christian gentlemen who are prepared for their future responsibilities to church, family, and community. Saints has designed school life and school policies to be fully aligned with the teachings of the Catholic Church and alive with the charism of the Order of St. Augustine.



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## Section I

### MISSION AND PHILOSOPHY STATEMENT OF ST. AUGUSTINE HIGH SCHOOL

#### MISSION STATEMENT

Our mission is to provide a Catholic liberal arts education for young men in an environment that promotes the development of mind, heart, and body in the Augustinian tradition. By helping to form loving disciples of Jesus Christ we communicate to the world the gospel values of community, truth, and love.

*Adopted by the Board of Directors 12/17/08*

#### VISION STATEMENT

The vision of St. Augustine High School is to excel as a Catholic liberal arts school in the Augustinian tradition. We prepare young men for adult servant-leadership in their families and church as well as civic, academic, and professional communities. We create opportunities to foster intellectual, personal, and physical achievement developing Christian gentlemen who are strong in mind, heart, and body. Saints is a school community with a love of learning that accepts boys and graduates men who change the world.

*Adopted by the Board of Directors 12/10/14*

#### PHILOSOPHY STATEMENT

St. Augustine High School is a private, independent, Augustinian, Catholic school for young men dedicated to the enrichment of each student in mind, heart, and body. We believe in the uniqueness of a high school experience in a fraternal atmosphere and tailor instruction to the distinct manner in which young men learn.

We teach and live the Gospel values of community, truth, and love and recognize the family as the primary educator of the student. St. Augustine High School aims to cultivate healthy and resourceful young men who are empowered to use their God-given talents to make a difference in an ever-changing world.

We offer a variety of courses and programs that

challenge and nurture each student as he journeys to become a Christian gentleman. We develop the student's intellect within the framework of a college preparatory, liberal arts curriculum. We stress the need for reasoned thought and teach students to integrate knowledge into a coherent view of the world. We guide decision-making grounded in Christian morality and integrity. We promote meaningful service, competitive athletics, and vibrant arts programs. Our approach develops spirituality, character, and servant-leadership in our students.

*Adopted, Board of Directors and Administration 11/07/22*

St. Augustine High School, founded in 1922, is a ministry of the Order of St. Augustine (the Augustinians).

#### INTEGRAL STUDENT OUTCOMES (ISOs)

In pursuit of our mission, the St. Augustine High School Community prepares young men to live in both the City of God and the City of Man and is intent upon developing students in mind, heart, and body. Its graduates are:

##### CHRISTIAN GENTLEMEN who:

- know the life and teachings of Jesus Christ as reflected in the basic beliefs and morals of the Catholic Church.
- worship God through liturgy, retreats, and prayer services.
- live and share the Augustinian Core Values of Community, Truth, and Love.
- participate in Christian service and embrace its value.
- exhibit understanding of peace and justice issues and are compassionate towards others.

##### INTELLECTUALLY COMPETENT YOUNG MEN who:

- are prepared through a liberal arts education to succeed in colleges and universities.
- communicate clearly and effectively in the spoken and written word.
- think critically and creatively.
- experience and appreciate the visual and performing arts.
- are lifelong learners.





### YOUNG MEN PREPARED TO PARTICIPATE IN A CHANGING WORLD who:

- are prepared to meet future challenges through study of science, math, and use of technology.
- realize their responsibility to contribute as members of their faith and civic communities.
- employ interpersonal and collaborative leadership skills for serving the common good.
- welcome, appreciate and respect other faiths and cultures.

### PHYSICALLY AND EMOTIONALLY DEVELOPED YOUNG MEN who:

- understand and practice sound care of their bodies.
- understand the dynamics of healthy relationships.
- utilize resources to become responsible decision makers and creative problem solvers.
- participate in activities designed to make them aware of their personal and spiritual potential.
- strive to achieve a healthy balance in their lives.

St. Augustine High School provides an experience and knowledge of Community, Truth, and Love which are characteristics of a Saintsman's formation.

*Adopted 11/04/22*

### HISTORY

In 1922, John Cantwell, Bishop of Los Angeles and San Diego, asked the Augustinians to come to San Diego and meet his greatest pastoral need, a boys' school in the southern part of this 80,000 square mile diocese. The Augustinians, headquartered at Villanova, Pennsylvania, opened St. Augustine High School in St. Vincent's parish



hall on September 18, 1922 with 19 students. The school was moved to its current Nutmeg Street site in 1923.

The school was the center of much of Catholic life in San Diego until after San Diego became an independent diocese in 1936. In 1947, the four classroom Sullivan Hall was added bringing the student body to 350. The 1950's brought with them the completion of Sheehan Hall, Dougherty Gym and an addition to the monastery. By 1959, the school was overcrowded with 800 students. In 1956, the school was the first private school admitted to the San Diego City League and a golden era in Saints' athletics was born.

The 1960's and 1970's witnessed curricular innovations, honors programs and commitment to smaller class sizes. Saints earned a reputation for quality academics and a high rate of college acceptances.

The 1980's saw the computerization of the campus, the beginning of a Development Office, a greater emphasis on an enriched college and personal counseling program, a complete renovation of the chemistry and physics labs and the construction of a weight facility.

The 1990's have included the closing of Bancroft Street, the location of on campus parking, the addition of a writing lab, renovation of Sheehan/Sullivan Patio, the school's 75th anniversary celebration, an Athletic Hall of Fame, the Shepherding Program for special needs students, a significantly increased endowment fund for tuition assistance, the expansion of our athletic fields, and many other student and campus improvements.

On September 4, 2007, the school opened with new facilities to better serve its students. The completion of the two-story Mendel Hall and the three-story Villanova Hall, along with underground parking for 98 seniors, finished Phase I of the Master Plan. Additionally, Vasey Hall was renovated and modernized to the standards of Phase I.



## THE AUGUSTINIANS

The 2,845 priests and brothers of the Order of St. Augustine are active throughout the world in ministries which serve society and the Church. In California and Oregon, in addition to St. Augustine High, San Diego, they serve at Villanova Preparatory School, Ojai, in five parishes, one retreat house, co-sponsor low-income housing in Villa Merced, sponsor an orphanage, Hogar Infantil La Gloria, in Tijuana and work with local churches in a variety of ministries.

In the U.S., Augustinian educational facilities include Villanova University, Merrimack College, and secondary schools in Chicago, Philadelphia, and Tulsa.

Internationally, Augustinian schools are found in Argentina, Brazil, Chile, Colombia, Ecuador, Peru, Uruguay, Venezuela, Dominican Republic, Mexico, Panama, Puerto Rico, Spain, Germany, Holland, Ireland, England, Australia and the Philippines.

With a heritage stretching back to St. Augustine of Hippo (354-430), the Order of St. Augustine is in the tradition of the Mendicant Orders founded in the 13th century. It is an apostolic fraternity at the service of the Church.

Eight Saints graduates are currently members of the Order of St. Augustine in the West.

## HOW WE GOT THE NAME "SAINTS"

During the 1926 school year, St. Augustine High School received its more often used name, "Saints." Father George O'Meara, the principal, began calling the school's teams, "Saints," and purchased a spirit banner with the name printed on it. The local sport pages soon began to use the name and it has remained ever since.

## THE SCHOOL COLORS

The traditional school colors of St. Augustine High School are **Purple and Gold**. These colors are defined as "Royal Purple and Vegas Gold".

## THE SEAL OF ST. AUGUSTINE HIGH SCHOOL

The school seal is a representation of some of the areas which deeply affect St. Augustine High School. It was designed in 1962 on the occasion of the 40th anniversary of the school. Before then, the seal of the Order of St. Augustine was used as a school seal. In the top left quarter of the school seal is the emblem of the Order of St. Augustine, the religious order that established the school in 1922. The book and burning heart are symbolic of St. Augustine of Hippo, the patron saint of the school. The top right quarter is a representation of the seal of San Diego. The bottom left sector is a representation of a mission arch and bell, indicating the mission heritage of the city of San Diego. The bottom right quarter is a picture of a grizzly bear, one of the symbols of the state of California. The date 1922, indicates when the school was founded in its previous site in St. Vincent's Parish.



The school seal in its entirety then indicates St. Augustine High School, run by the Augustinians in the city of San Diego, the site of the first mission in the state of California.



## Section II

### FACULTY AND ORGANIZATIONS

Saints is especially proud of its fine staff of lay teachers and administrators. Their zeal in and out of the classroom, their fine preparation for teaching, and their many years of teaching experience add up to a most significant and lasting contribution.

#### FACULTY ASSIGNMENTS

President .....	Mr. Edwin J. Hearn
Principal.....	Mr. James W. Horne
Assistant Principal for Academics .....	Mr. Gregory M. Hecht
Assistant Principal for Student Services.....	Mr. John P. O’Beirne
Assistant Principal for Auxiliary Services.....	Mr. Michael Haupt
Director of Athletics .....	Mr. Matt Linville
Director of Admissions.....	Mr. Paul Sipper
Executive Director of Finance & Facilities.....	Mr. Kevin DeRieux
Accommodations Coordinator.....	Mr. Carl Bronson
Accounting Manager.....	Ms. Mariah Strausbaugh
Administrative Assistant – Principal, Academics.....	Mrs. Leona Stearns
Administrative Assistant – Admissions, Athletics.....	Mrs. Zorinna Aceron
Advancement Administrative Assistant.....	Ms. Holly Ferrari
Assistant Director of Technology .....	Mr. Girolamo Carini
Athletic Secretary .....	Mrs. Zorinna Aceron
Athletic Trainer/Health Services Coordinator.....	Mr. Richi Klapmeier
Campus Minister .....	Ms. Rebecca Hammock
Chaplain .....	Rev. Max Villeneuve, O.S.A.
Co-Directors of Counseling Services .....	Dr. Jerry Rey and Mr. Timothy Golden
Counselor.....	Ms. Briana Colorado
Counselor.....	Mr. Carl Bronson
Director of Alumni Relations/Social Media .....	Mr. Chris Cashman
Director of Christian Service .....	Mrs. Jessica Brophy
Director of Advancement.....	Ms. Casey Callery
Director of Library Media Services.....	Mr. Jason Alcoser
Director of Database Management.....	Mr. Todd Igelman
Director of Technology.....	Mr. Todd Igelman
Drama Director.....	Mr. Travis Blumer
Facilities Manager .....	Mr. Casey Gayton
Halo Joe’s Spirit Shop .....	Ms. Holly Ferrari
Intercession Internship Coordinator.....	Mr. Christopher da Luz
Library Assistant.....	Mrs. Zorinna Aceron
Maintenance Supervisor .....	Mr. Mario Reyes
Maintenance.....	Mr. Joe Cortez
Mentor Teacher .....	Mrs. Kate Crachy
Online Book Liaison .....	Mr. Jason Alcoser
Online Learning Coordinator .....	Mr. Christian da Luz
Receptionist.....	Ms. Priscilla Sandoval



Registrar .....	Mrs. Jeannie Oliwa
Registrar Assistant.....	Mrs. Cathy Horne
Secretary for Student Services/Lockers .....	Mrs. Kirsten Hadzicki
Staff Accountant.....	Mr. Daniel Hauk
Strength and Conditioning.....	Mr. Michael Sweat

**DEPARTMENT CHAIRS**

Computer Science.....	Mr. Craig da Luz
English.....	Mr. John Lamerato
Mathematics.....	Mr. Christian Yoakum
Physical Education.....	Mr. Michael Sweat
Religion.....	Mrs. Kate Crachy
Science .....	Mrs. Katie Walp
Social Studies .....	Mr. Christian da Luz
Visual and Performing Arts .....	Ms. Michelle Drummy
World Languages .....	Mr. Brendan Johnston

**STUDENT ORGANIZATIONS**

Academic Decathlon .....	TBA
Art Club.....	Ms. Michelle Drummy
A.S.B. Moderator.....	Mr. Gary Osberg
12th Grade Moderator .....	Mr. John Lamerato
11th Grade Moderator.....	Mr. Thomas Cudal
10th Grade Moderator .....	Mr. Aaron Okuley
9th Grade Moderator .....	Mrs. Janene Palafox
Christian Service Hours .....	Mrs. Jessica Brophy
French Club .....	Ms. Marie-Line Allen
Band / Music Director .....	Ms. Cindy Au
Intramural Co-Directors .....	Mr. Jason Alcoser
	Mr. John Hickey
Interact Club Moderator .....	Ms. Marie-Line Allen
Key Club .....	Dr. Jerry Rey
Letterman's Club .....	Mr. Matt Linville
Loyal Sons Moderator .....	Mrs. Jessica Brophy
Newspaper Moderator.....	Mr. Vladimir Bachynsky
N.H.S .....	Mr. Ryan Segura
Shepherd Program 9th Grade.....	Mr. Brendan Johnston
Shepherd Program 10-12th .....	Mr. Tim Golden
Spanish Club .....	Mr. William Davis
Theater Arts.....	Mr. Travis Blumer
Yearbook Moderator .....	Mr. Gary Osberg



**ATHLETICS – VARSITY SPORTS**

Baseball .....	Mr. Craig DaLuz
Basketball .....	Mr. Michael Haupt
Cross Country.....	Mr. Christian Yoakum
Football .....	Mr. Ron Gladnick
Golf.....	Mr. Tom Isaak
Lacrosse.....	Mr. John Tolla
Rugby .....	Mr. Eric Dent
Swimming/Diving .....	Mr. Brian Prezlock
Soccer.....	Mr. Brendan Johnston
Surfing .....	Ms. Julia Mekrut
Tennis .....	Mr. Timothy Golden
Track .....	Mr. Ken Nwadike
Volleyball .....	Mr. Greg Hecht
Wrestling .....	Mr. Mike Perez

**AUXILIARY ORGANIZATIONS**

**Alumni Liaison** .....

President .....	Mr. Chris Cashman '93
Vice President.....	Mr. Thomas Doyle '01
Secretary .....	Mr. Troy Gorostiza '93
Treasurer.....	Mr. Paul Hastings '05
	Mr. Phil Sciuto'79

**Austin Parents Association** .....

President .....	Mr. James Horne
Vice-President of Hospitality.....	Mrs. Natalie Boeh
Vice President of Communications .....	Mrs. Stephanie Kiesel
Treasurer.....	Mr. Tom Fries
Volunteer Coordinators .....	Mrs. Susan Feiner
	Ms. Gabriela Silva and Ms. Kelly San Martin
St. Monica Prayer Group .....	Mrs. Nicole Mullins
Senior Representative .....	Mrs. Susan Feiner
Junior Representative.....	Mrs. Brenda O'Leary
Sophomore Representative.....	Ms. Myrna Ramirez
Freshman Representative .....	TBA



## ADMINISTRATION AND FACULTY

**Mr. Jordan Adams:** (Science); La Salle High School, Pasadena BA, Cal Poly San Luis Obispo, MA, Western Governors University; 6 years teaching experience, 1st year at Saints.

**Mr. Jason Alcoser:** Director of Library Media Services, Intramural Co-Director, Online Book Liaison; St. Augustine High School, BA, University of California at Davis, MA, Azusa Pacific University; 27 years teaching experience, 24th year at Saints.

**Mrs. Marie-Line Allen:** French Club Moderator, Interact Club Moderator, (French); Baccalaureate, Lycee Albert Schweitzer, Mulhouse, France; BA, Faculte Des Lettres, Mulhouse, France, MA, San Diego State University, MA, Princeton University, DEA, Universite de Provence, Aix-En-Provence, France; 33 years teaching, 15th year at Saints.

**Ms. Cindy Au:** Music Director, (Music); University City High School, BA, San Diego State University; 9 years teaching experience, 9th year at Saints.

**Mr. Vladimir Bachynsky:** Newspaper Moderator, (Religion); Pontifical Ukrainian Minor Seminary, BPh., University of Pope Urban VIII, STB, University of St. Thomas Aquinas, MA, University of San Diego; 28 years teaching experience, 28th year at Saints.

**Mr. Steven Bier:** (Social Studies); Nathan Hale High School, BA, University of Wisconsin-Milwaukee, JD, Creighton University School of Law; 1 year teaching experience, 1st year at Saints.

**Mr. Travis Blumer:** (English / VAPA / Theater); La Costa Canyon High School, BFA, New York University, Cal State University San Marcos; 6 years teaching experience, 5th year at Saints.

**Mr. Carl Bronson:** Counselor, Accommodations Coordinator, (Social Studies); Kearny High School, BA Concordia University, Irvine, MS, National University; 10 years teaching experience, 8th year at Saints.

**Mrs. Jessica Brophy:** Loyal Sons Moderator (Science); Vista Murrieta High School, BA, University of San Diego, MA, Boston College School of Theology and Ministry; 4 years teaching experience, 4th year at Saints.

**Mr. Brant Chesser:** (English); Franklin High School, TN; MFA, University of the South, M.Ed., University of Georgia, BSBA, University of Tennessee; 17 years teaching experience, 6th year at Saints.

**Ms. Briana Colorado:** Counselor, (Social Studies); San Benito High School, BA, University of California San Diego, MA, University of San Diego; 12 years teaching experience, 6th year at Saints.

**Mrs. Kate Crachy:** Religion Department Chair, Mentor Teacher, (Religion); Xavier College Preparatory, BA, University of San Diego, MA, University of St. Thomas, Houston; 16 years teaching experience; 16th year at Saints.

**Mr. Thomas Cudal:** Junior Class Moderator, (English); St. Augustine High School, BA, San Diego State University, M.Ed., Azusa Pacific University; 45 years teaching/administrative experience, 45th year at Saints.

**Mr. Christian da Luz:** Social Studies Department Chair, Online Learning Coordinator, (Social Studies); St. Augustine High School, BA, San Diego State University, MA, Grand Canyon University; 27 years teaching experience, 26th year at Saints.

**Mr. Christopher da Luz:** Intersession Internship Coordinator, (Social Studies); St. Augustine High School, BA, National University, MA, National University; 16 years teaching experience, 14th year at Saints.

**Mr. Craig da Luz:** Head Baseball Coach, Computer Science Department Chair, Webmaster, (Web Design); St. Augustine High School, BS, Fresno State University, MA, American



Intercontinental University, MA., American Intercontinental University; 23 years teaching experience, 19th year at Saints.

**Mr. William Davis:** Spanish Club Moderator, (Spanish); Madison High School, BA, California State University Chico, MA, San Diego State University; 34 years teaching experience, 32nd year at Saints.

**Mr. Eric Dent:** Freshman Class Moderator, Head Rugby Coach, (Spanish); St. Augustine High School, BA, San Diego State University, MA, National University; 28 years teaching experience, 19th year at Saints.

**Ms. Michelle Drummy:** VAPA Department Chair, Art Club Moderator, (Art); The Academy of Our Lady of Peace, BA, University of California Santa Barbara; 13 years teaching experience, 10th year at Saints.

**Mr. Robert Duffy:** (English); St. Augustine High School, BA, Villanova University, MA, San Diego State University; 25 years teaching experience, 1st year at Saints.

**Mr. Joseph Giesing:** (Digital Photography, Graphic Design); University of San Diego High School, BA, Platt College; 12 years teaching experience, 9th year at Saints.

**Mr. Ron Gladnick:** Head Football Coach, (Physical Education); Smithtown High School East, BA, Hillsdale College; 2 years teaching experience, 2nd year at Saints.

**Mr. Timothy Golden:** Co-Director of Counseling Services, Counselor, Shepherd Program, (Social Studies); Edina High School, Minnesota, BA, University of San Diego, MA, University of San Diego; 12 years teaching experience, 10th year at Saints.

**Mrs. Veronica Gormly:** (Spanish); Monte Patria High School – Chile, University of La Serena – Chile, MA, Grand Canyon University; 28 years teaching experience, 22nd year at Saints.

**Mr. Steven Granados:** (Mathematics); San Diego School of Creative and Performing Arts, BBA, University of Notre Dame, M.Ed., University of Notre Dame; 21 years teaching experience, 10th year at Saints.

**Ms. Rebecca Hammock:** (Campus Minister); La Costa Canyon High School, BBA, University of Notre Dame University; MA, University of Notre Dame, MA, Boston College; 3 years teaching experience, 3rd year at Saints.

**Mr. Michael Haupt:** Assistant Principal of Auxiliary Services, Head Basketball Coach, (Physical Education); Mira Mesa High School, BBA, University of San Diego, M.Ed., University of San Diego; 29 years in education; 29th year at Saints.

**Mr. Edwin Hearn:** President; Corona High School – California, BA, Loyola University of Los Angeles, MA, California State University Los Angeles; 52 years in education; 17th year at Saints.

**Mr. Gregory Hecht:** Assistant Principal for Academics, Head Volleyball Coach; Los Alamitos High School, BA, University of California Santa Barbara, MA, Amberton University; 24 years teaching experience, 16th year at Saints.

**Mr. John Hickey:** (Mathematics); Damien High School; BA, University of California San Diego; 11 years teaching experience, 2nd year at Saints.

**Mr. Andrew Hitchcock:** (Mathematics); Santana High School, BS, Grand Canyon University, M.Ed., Grand Canyon University; 2 years teaching experience, 1st year at Saints.

**Mr. James Horne:** Principal; St. John Bosco High School, BA, University of California San Diego, MBA, California State University Long Beach, MA, University of San Francisco; 33 years in education, 21st year at Saints.

**Mr. Victor Hourani:** (Physical Education); Bonita High School, BA, Brandman University; 4 years teaching experience, 2nd year at Saints.



**Mr. Todd Igelman:** Director of Instructional Technology, (Computer Science); El Cajon Valley High School, BS, San Diego State University, CLAD National University, MA, Grand Canyon University; 24 years teaching experience, 22nd year at Saints.

**Mr. Tom Isaak:** Head Golf Coach, (Mathematics); Navajo Academy, BA, Claremont McKenna College; 23 years teaching experience, 21st year at Saints.

**Mr. Brendan Johnston:** World Language Department Chairperson, Head Soccer Coach, Shepherd Program Director, (English, Latin); St. Augustine High School, BA, Marquette University, MA Chapman University; 24 years teaching experience, 24th year at Saints.

**Mr. Richi Klapmeier:** Athletic Trainer / Health Services Coordinator; (Science); St. Augustine High School, BS, Cal State University, Long Beach, MS, Point Loma Nazarene University; 3 years teaching experience, 3rd year at Saints.

**Mr. John Lamerato:** English Department Chairperson, 12th Grade Moderator, (English); De LaSalle High School, BS, Central Michigan University, MS, Walden University, MA Laura Ann Forest University; 21 years teaching experience, 16th year at Saints.

**Mr. Matt Linville:** Director of Athletics, Novato High School - California, BA, San Diego State University, MA, National University; 28 years teaching experience, 25th year at Saints.

**Mr. Kevin Manley:** (Mathematics); BS, U.S. Naval Academy, MA, Grand Canyon University; 24 years teaching experience, 24th year at Saints.

**Bro. Mauricio Morales, O.S.A.:** (Religion); Santa Teresa de Jesus (Nicaragua), BA, University of San Diego, MA, San Diego State University, 2 years teaching experience, 2nd year at Saints.

**Mr. John O'Beirne:** Assistant Principal for Student Services; St. Augustine High School, BS, San Diego State University, MA, National University; 32 years teaching experience, 30th year at Saints.

**Mr. Aaron Okuley:** 10th Grade Moderator, (Mathematics); St. Francis de Sales High School, Ohio, BA John Carroll University, MA, Boston College; 6 years teaching experience, 5th year at Saints.

**Mr. Ezekiel Oliwa:** (Social Studies); St. Augustine High School, BA Boston College, San Diego State University; 5 years teaching experience, 5th year at Saints.

**Mr. Gary Osberg:** ASB Moderator, Yearbook Moderator, (English); St. Augustine High School, BA, California State University San Marcos, MA, California State University San Marcos; 12 years teaching experience, 12th year at Saints.

**Mrs. Janene Palafox:** Freshman Class Moderator, (English); West Hills High School, BA, San Diego State University, M.Ed., Point Loma Nazarene; 18 years teaching experience, 9th year at Saints.

**Mr. Nicolas Pradel:** (Science); Clairemont High School, BS, University of California at Davis, MA, Alliant International University, 5 years teaching experience, 2nd year at Saints.

**Mr. Andrew Pruter:** (Social Studies); St. John Bosco High School, BA, University of California Los Angeles, MA, California State University Long Beach, MA, Azusa Pacific University; 27 years teaching experience, 12th year at Saints.

**Mr. William Raines:** (Biology); St. Augustine High School, DC, Life Chiropractic College West, 2 years teaching experience, 2nd year at Saints.

**Dr. Gerald Rey:** Co-Director of Counseling Services, Counselor, Key Club, (Social Studies); St. Augustine High School, BS, University of San Diego, MA, PsyD., United States International University; 47 years teaching experience, 47th year at Saints.





**Mr. Ryan Segura:** NHS Moderator, (Religion); St. Augustine High School, BA, Gonzaga University; 3 years teaching experience, 3rd year at Saints.

**Mr. Kouta Shimazaki:** (Ceramics); Josaikawagoe High School, Saitama, Japan; San Diego State University, Master Ceramic Artist; 29 years teaching experience, 14th year at Saints.

**Mr. Paul F. Sipper:** Director of Admissions, (Social Studies); St. John Bosco High School, BA, California State University Northridge, MA, San Diego State University Interwork Institute; 24 years teaching experience, 19th year at Saints.

**Mr. Michael Sweat:** Physical Education Department Chairperson, Strength and Conditioning Coach, Weight Training Supervisor; Lake Washington High School, MS, A.T. Still University, MA, Azusa Pacific University; 19 years teaching experience, 17th year at Saints.

**Mr. Michael Theilacker:** (Mathematics); St. Augustine High School, BA, San Diego State University; 2 years teaching experience, 2nd year at Saints.

**Mr. Patrick Thomsen:** (English); Kolding Gymnasium, BA, University of Southern Denmark, MA, Pepperdine University; 17 years teaching experience, 6th year at Saints.

**Mr. Michael Tompkins:** (Religion, Spanish); Kearny High School, BA, San Diego State University, BA, University of Madrid; 13 years teaching experience, 7th year at Saints.

**Rev. Max Villeneuve, O.S.A.:** Chaplain, (Religion); Bridgemont High School, San Francisco, BS, San Diego State University, MA, Catholic Theological Union; 11 years teaching experience, 7th year at Saints.

**Mr. Brian Wallace:** (Religion); Rancho Bernardo High School, BA Cal State San Marcos; 12 years teaching experience, 9th year at Saints.

**Mrs. Kathaleen Walp:** Science Department Chairperson, (Science); Academy of Our Lady of Peace, BS, University of San Francisco, MA, University of San Diego; 15 years teaching experience, 12th year at Saints.

**Mr. Joseph Wehbe:** (Mathematics) St. Augustine High School, BA, UC Riverside, 4 years teaching experience, 4th year at Saints.

**Mr. Christian Yoakum:** Head Cross Country Coach, (Math); Bishop Montgomery High School, BSC, Santa Clara University, M.Ed., Loyola Marymount University Los Angeles; 28 years teaching experience, 17th year at Saints.



## Section III

### RELIGIOUS ACTIVITIES

St. Augustine High School seeks to provide students with a liberal arts education in the Catholic tradition. While Saints admits students from all religious traditions, religion classes are mandatory for all students. Religion classes are only the beginning of the spiritual development of a Saintsman. Religious practice and observance are encouraged in the following ways:

#### MORNING PRAYER AND PLEDGE OF ALLEGIANCE, ANGELUS

At the beginning of the first block, a representative will begin each school day with a scriptural reading and prayer over the school inter communication system.

At the conclusion of lunch students will be led in the Angelus Prayer.

#### WEEKLY SCHOOL MASS

The St. Augustine student body celebrates Mass each Wednesday and on special occasions. Special Masses include the opening of the school year, St. Augustine's Feast Day, Grandparents' Day, Ash Wednesday, Holy Days of Obligation, Junior Mass and the Senior Baccalaureate Mass.

Weekly masses are celebrated by Augustinian priests from the Saints community, local parish priests, and priests visiting the area. Music is provided by the students, faculty and staff, and other local musicians. The sacrament of reconciliation is available each Tuesday during lunchtime on campus for those wishing to receive it.

The chapel is open all school days from 7:00 a.m. to 3:30 p.m. Mass is celebrated daily at 7:00 a.m. in the school chapel for neighbors and members of the community who wish to attend.

The campus ministry team, school chaplain, and all faculty members, lay and religious, are always available for spiritual and personal guidance.

#### RETREAT PROGRAM

St. Augustine High School offers class level retreats. The 9th, 10th and 11th grade retreats center around the core Augustinian values: Community, Truth, and Love. Freshmen are required to attend the **Freshman Overnight Retreat**, which focuses on embracing the SAINTS community through interaction with fellow 9th graders, upperclassmen leaders, faculty and staff members, and reaching out to the various surrounding communities.

**Sophomores and Juniors** are also required to attend one-day retreats that are designed to guide and encourage the students as they continue to grow on their spiritual journey. The Sophomore retreat centers around Truth, one of the Augustinian core values. This retreat allows the 10th graders to reflect and evaluate their experiences at SAINTS while incorporating social justice issues that face our world today.

Junior students attend a retreat that revolves around the Augustinian core value of Love. Juniors will be invited to learn more about the world in which they live, the relationships they cherish and the peers with whom they have shared their SAINTS experience.

The **KAIROS** retreat, a 4-day, 3-night retreat for Seniors, is an intense spiritual experience of self, others and the community. This retreat is student-led, and each Senior will have the opportunity to attend a KAIROS retreat before graduating. Juniors are also invited to attend a KAIROS retreat each Spring.

Permission slips, information and pictures of the various retreats can be found in the Campus Ministry section of the school website.



## CHRISTIAN SERVICE PROGRAM

The goals of St. Augustine High School include developing educated young men who live out the example of the message of Christ through their lives. The Christian Service Program serves the community and seeks to instill a life-long commitment to service in our students.

The Christian Service program at SAINTS strives to help each student diversify their service to have a meaningful and worthwhile experience of the world around them while contributing to it. Each Saintsman must commit to **25 hours of Christian Service per year**, through serving in a minimum of **4 "service experiences"** which total a minimum of four hours each.

Students may complete all or a part of their service work during the summer. Students are encouraged to seek the guidance of the Director of Christian Service if they have any questions about the suitability of a volunteer site.

Service Immersion experiences are periodically offered to students and are a great way to complete one's service requirement. Details will be available during the course of the year to participate in these immersion programs.

## GUIDELINES FOR THE CHRISTIAN SERVICE PROGRAM

Students complete their Christian Service requirement by performing a minimum of 25 hours of service through at least four unique and distinct service opportunities per year. Students may repeat service at the same sites year to year. Students are to record their hours by submitting the "Christian Service Verification Form" to the Director of Christian Service in Campus Ministry. The Christian Service Director will update hours and experiences via CANVAS.

1. Students are encouraged to have completed at least two service experiences totaling 10+ hours by the first Friday in December. The Director of Christian Service will send notice to those who are deficient before the end of the first semester and at the conclusion of the 3rd quarter.

2. All Christian Service is due in Campus Ministry by **Monday, April 8, 2024**.
3. All OFF CAMPUS Christian Service must be filled out on the Off-Campus Service form or on the non-profit agency's official letterhead. Contact information for the agency where the service was performed, supervisor, and dates of service must be included on the form or letter, only one form per site is needed (i.e. if you serve over multiple days, only one form is needed rather than multiple forms for the same service site).
4. Parents may not sign off as the Supervisor for their son's Christian Service hours.
5. Students must be working at an official Non-Profit or Charity agency. Saintsman may not do their volunteer work at a private residence or business.

### NOTE:

- "Helping an elderly neighbor" is something that all Christian gentlemen are called to do, do not request service hours for being a good Christian gentleman to your neighbors.
  - Working in a workplace, such as a medical office or restaurant, does not qualify for volunteer service hours- even if you are unpaid. This is instead an "unpaid internship," and while a good resume builder, does not qualify for service. Please see the Director of Christian Service if you have questions about a potential site or opportunity.
6. A minimum of four service experiences totaling 25+ hours are required every year one attends Saints. Mid year transfers are required to perform a minimum of two experiences for 10+ hours for the year in which they transfer. Students who are deficient in hours are required to make them up.



7. There are many opportunities to receive service hours by volunteering on campus, examples include: the math tutoring program, participating in Mass Band or as a lector or altar server, service as a Big Brother or a retreat leader, performing for Saints through the music program, or service in athletics as an official team manager. While some hours can be completed at Saints, some should also come from OFF CAMPUS agencies.
8. Saintsman who fails to complete his Christian Service each year may not be allowed to participate in any school functions past the deadline for service hours at the end of each academic year.
9. The timely completion of Christian Service is a graduation requirement for St. Augustine High School. Seniors who fail to complete their Christian Service hours may not be allowed to attend any of the Senior activities, including Prom, Grad Night, or the Graduation Ceremony and will have their diploma withheld until the hours are completed.

We hope that SAINTSMEN go above and beyond the requirement for service and actually participate out of a desire to do good for others. Each year, the students, faculty, alumni and friends of St. Augustine High School contribute thousands of hours of service to different communities in San Diego, representing who we truly are as a community of believers who put faith into action.

**Any questions should be directed to:**

Jessica Brophy, Director of Christian Service  
jbrophy@sahs.org



## Section IV

### ACADEMICS

#### CANVAS, My School App and SCOIR

CANVAS, My School App and SCOIR are web-based programs that keep students and parents/guardians in touch with areas such as student academic performance (grades), classroom information, college counseling and guidance and much more. Every student and parent have his or her own personal username and password. Please refer to your registration materials or contact your grade level guidance counselor for your access information.

#### GRADING SYSTEM

The semester grading scale is used by the entire teaching staff to indicate student achievement.

The scale of student achievement is:

##### **A - Excellent (90–100 % of the points in the course)**

The quality of work consistently demonstrates an outstanding comprehension of course content and far exceeds performance standards. The work exhibits exemplary creativity, imagination, initiative and application of material.

##### **B - Above Average (80–89 % of the points in the course)**

The quality of work consistently demonstrates a superior comprehension of course content and exceeds performance standards. The work exhibits noteworthy creativity, imagination, initiative and application of material.

##### **C - Average (70–79 % of the points in the course)**

The quality of work demonstrates an adequate comprehension of course content and meets performance standards. The work exhibits satisfactory initiative and application of material.

##### **D - Below Average (60–69 % of the points in the course)**

The quality of work demonstrates a minimal comprehension of course content and performance standards. The work exhibits insufficient initiative or application of material.

##### **F - Failing (59% and below of the points in the course)**

The quality of work demonstrates an inadequate comprehension of course content and does not meet performance standards

#### ACADEMIC GRADE POINTS

Each grade is given a specific number of points. Grade scale is as follows:

<b>A</b> .....	4.00
<b>B</b> .....	3.00
<b>C</b> .....	2.00
<b>D</b> .....	1.00
<b>F</b> .....	0.00

*\*AP or Honors courses are given a weighted grade of 5.00 for an A, 4.00 for a B, and 3.00 for a C. No weight will be given to a grade of 'D' or 'F' earned in an AP course.*



## ACADEMIC INTEGRITY POLICY

Academic integrity is a basic guiding principle for all academic activity at St. Augustine High School, allowing the pursuit of scholarly activity in an open, honest, and responsible manner. Academic dishonesty is an affront to the integrity of scholarship at Saints and a threat to the quality of learning.

Any student who is found to have engaged in academic dishonesty will face both academic and disciplinary consequences.

Academically, the student will receive a zero on the assignment and the student's counselor will be notified. Additionally, he will be reported to the Assistant Principal for Student Services who will administer the appropriate disciplinary consequence, up to and including expulsion. Incidents of academic dishonesty automatically exclude and/or revoke student membership in the National Honors Society. Lying to a teacher or administrator may result in further consequences.

The following are examples of academic dishonesty that will not be tolerated at St. Augustine High School.

### Academic Dishonesty/Cheating:

1. Copying any part of someone else's homework, quiz, test, or any assignment designated as individual work and/or knowingly allowing another student/s to copy answers on a quiz, test, or homework assignment.
2. Using any sources, materials, or equipment not authorized by the teacher.
3. Allowing another student to submit your work in their name.
4. Stealing tests, quizzes, answer keys, or any other assignment belonging to a student and/or teacher.
5. Continuing to work after being instructed to stop.
6. Attempted cheating (e.g. intent to use unauthorized notes on a test or quiz).
7. Violating a teacher's stated policy, instruction, or expectation on an assignment, quiz, or exam.
8. Falsifying grades and/or altering a graded assignment with the intention of resubmitting for an improved grade.
9. Allowing yourself and/or another person to achieve an academic advantage by, but not limited to, the following means: talking, gestures, signs, texting, notes, photos, etc.
10. Collaborating on an assignment without prior permission from your teacher.
11. Plagiarism - Plagiarism means using someone else's ideas or words as if they are your own. A passage, an interpretation, or a finding in research that is not your own must be properly documented.
12. Any action perceived as giving one an unfair academic advantage.



**Plagiarism can be any of the following:**

1. Copying another's work verbatim (word for word without acknowledgment).
2. Paraphrasing another's work without acknowledgment.
3. Patching together a paper using different sources without acknowledgment of all those sources.
4. Using someone else's idea or information that is not public domain or commonly known as your own idea.
5. Presenting as one's own photographs and/or artwork and not giving proper credit to the original artist.
6. Submitting work previously done (or simultaneously done) for another course for credit without prior permission from your teacher.

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All students learn the proper use of documentation in their English class. Students are strongly encouraged to discuss proper documentation with the teacher and/or consult the MLA website before submitting assignments, papers, and projects in all classes.

**Turnitin.com**

A student may be required to submit their written homework, assignments, and/or essays online through Turnitin.com, a program that compares the work of a student with that of all written material on the internet as well as all papers submitted by students worldwide on Turnitin.com.

**Journals**

Often students are inclined to write their personal thoughts as part of assignments and notebooks. Student writing, whether for an assignment or personal use, is not private if brought to school or submitted as work for classes. Parents and students can assume that student writing will be read, even casual notes written from one student to another.

**CONDUCT**

**G - Good:** The student consistently demonstrates exemplary Christian behavior as expressed in the Student Handbook (Section V). He serves as a model of behavior for his peers.

**S - Satisfactory:** The student usually demonstrates the expected standards of Christian behavior as expressed in the Student Handbook (Section V). He requires minimal corrective action by the teacher for behavior infractions.

**N - Needs Improvement:** The student inconsistently demonstrates the expected standards of Christian behavior as expressed in the Student Handbook (Section V). He requires occasional corrective action by the teacher for behavior infractions.

**U - Unsatisfactory:** The student frequently fails to demonstrate the expected standards of Christian behavior as expressed in the Student Handbook (Section V). He requires frequent or significant corrective action by the teacher for behavior infractions.



## GRADING PERIODS AND PROGRESS REPORTS

### Grading Periods

The school year is comprised of four quarters. Quarters are divided into approximately nine-week periods. Semesters are comprised of two quarters (end of second quarter is the end of the first semester; end of the fourth quarter is the end of the second semester). The school also hosts a four-week academic Intersession between the fall and spring semesters.

Grading periods occur at the end of each quarter and Intersession and determine student eligibility to participate in any extracurricular activity (includes, but is not limited to, athletics, clubs, ASB/Class Officer position, dances, plays, etc.) for the next quarter. Please refer to the Academic Probation and eligibility section of the handbook for further details.

**Semester (end of second and fourth quarters) grades are the only grades that are reported on the permanent record.** Report cards are mailed home at the end of each semester.

### Progress Reports

All grades are available remotely through CANVAS, and My School App. Teachers are required to post/update grades not later than every ten (10) school days while school is in session. **Please note that these grade posts/updates are intended to serve as ongoing progress reports. It is the responsibility of the parent(s)/guardian(s) and student(s) to access current grade and course information via CANVAS and My School App.**

While the grade post/update periods are the designated times for progress reports on student performance, parent(s)/guardian(s) and student(s) are strongly encouraged to monitor academic progress *throughout the course of the semester* and parents are strongly encouraged to contact teachers at any time during the school year when there are concerns regarding a student's performance in the classroom.

If the concern is teacher related, the parent must first contact the chairperson for that department. Parents are required to follow this chain of command before contacting the Assistant Principal for Academics.

*Please be sure to notify the Office of the Registrar and each teacher if you are unable to access CANVAS and/or My School App from home so an alternative method of communication can be established.*

## DEFICIENCY NOTIFICATIONS AND 'D/F' GRADES

A deficiency notification/communication is sent, via e-mail, to parent(s)/guardian(s) whose son is in danger of failing a course.

A deficiency notification/communication can be issued at any time up to two weeks before the end of a grading period and must be sent before a teacher can give an 'F' grade. This will be the case for all courses EXCEPT for any course that has been deemed incomplete by the teacher.

A semester grade of 'F' means no credit was earned in that course. Any student who has earned a semester grade of 'F' in a course must make up that grade before returning to school the following school year. 'F' grades are not removed from transcripts even when courses have been repeated. The new grade will also appear on the transcript and will be the grade used for grade point average calculations.

When a student receives a grade of 'F' in any course, the student should retake (remediate) the course during the summer immediately following the school year in which the failure occurred. Any student who receives an 'F' grade and does not make up the grade in summer school may not be eligible to return the following year. If the course is not offered at St. Augustine, arrangements must be made to retake the course at a community college, an approved local high school or an approved online course.





This remediation coursework must be recommended by the department chair for the subject failed and approved by the guidance counselor and Assistant Principal for Academics. For any student who will be taking a course off campus, the course/credit approval form must be completed and submitted to the Registrar's Office. The form is available in the Counseling Center or Registrar's Office.

In mathematics or English, a student may be required to repeat a year of study if so recommended by the department chair and the Assistant Principal for Academics.

First semester (fall) **mathematics** courses in which a student receives a 'D' or 'F' *should be remediated* during Intersession. A student who received a 'D' or an 'F' in mathematics *cannot advance* to the next level before first bringing the grade up to, at least, a 'C' by repeating the class. Second semester grades of 'D' or 'F' in mathematics must be remediated during summer school.

In order to maintain the integrity of the St. Augustine High School academic program, no student will be allowed to submit more than five (5) semester courses for credit from outside institutions, **whether for remediation or enrichment**. 'C' grades are **NOT** eligible for remediation.

A student who receives three 'F' grades in any academic semester may be required to withdraw from St. Augustine High School.

## WORLD LANGUAGES

Any student receiving a 'D' grade or lower in the second semester of any first-year world language course must remediate that course before being allowed to advance to the second-year of that world language course. Students should strongly consider remediating any 'D' grade earned in any world language course as a 'D' grade can have an impact on the college admissions process. Enrollment in the third year and beyond of any

world language course is dictated by prerequisites which can be found in the annual curriculum guide.

## FINAL EXAMS

All students must take a final exam if one is required. All final exams should be taken at the regularly scheduled times. Parents should not schedule vacations during the days of exams. Please check the school calendar for the exam dates. Students who miss a regularly scheduled semester exam may receive an 'F' grade for that exam. Exceptions must be approved by the Assistant Principal for Academics.

## GRADE INTEGRITY

The teacher of the course determines the grade each student receives for any course of study. Except in the cases of clerical or mechanical error, fraud, bad faith, or incompetence, the determination of the teacher's grade is final. Any requests for grade explanation or clarification must be brought to the attention of the school administration within five working days following the issuance of report cards. No teacher may be asked to change a semester grade once it has been given without the approval of the Assistant Principal for Academics (or determined designee).

## NHS (National Honor Society)

Students in grades 10-12 with a 3.5 (minimum) academic cumulative eligibility grade point average are invited to submit an information form which is used in the selection of members of NHS. In order to be selected as a member you must also fulfill certain criteria in the areas of leadership, service and character. The leadership criterion is considered highly important for membership selection.

Leadership may be interpreted as the number of offices a student has held in school or community organizations, although it is important to recognize that leadership also exists outside campus activities.

Leadership may also be defined in less objective terms. Leadership roles in both the school and



community may be considered, provided they can be verified. Service is generally considered to be those actions undertaken by the student which are done with or on behalf of others without any direct financial or material compensation to the individual performing the service. In considering service, the contributions the candidate has made to school, classmates, and community, as well as the student's attitude toward service can be reviewed.

Character is probably the most difficult criterion to define. The St. Augustine National Honor Society Selection Committee considers the positive as well as the negative aspects of character. All judgments in this and other selection criteria should be free of speculation and rumor. A person of character demonstrates the following six qualities: respect, responsibility, trustworthiness, fairness, caring, and citizenship.

#### THE HONOR ROLL

The Honor Roll is posted each semester. The Principal's List contains the names of all students

achieving an academic grade point average of 4.00 or higher. First Honors is given to students achieving all academic grade point averages from 3.50 to 3.99.

A student may earn an Academic Letter at St. Augustine High School by earning a 4.0 (or higher) academic grade point average for three consecutive semesters, beginning with spring semester of freshman year.

A student is awarded a captain's bar for each semester at or above a 4.0 academic cumulative grade point average beyond the initial three consecutive semesters.

#### GRADUATING WITH HONORS – CUM LAUDE

Any senior that has met all graduation requirements and has achieved an academic cumulative grade point average of 3.6 or higher following the close of the seventh semester will graduate from St. Augustine High School with the distinction of Cum Laude and receive a gold stole to wear during the graduation ceremony.



## GRADUATION REQUIREMENTS

**Religion**..... 8 semesters

To include:

- Ethics 1

**English** ..... 8 semesters

To include:

- American Literature
- World Literature

**Social Studies** ..... 6 semesters

To include:

- World History..... (1 year)
- U.S. History ..... (1 year)
- Civics ..... (1 semester)
- Economics ..... (1 semester)

**Math**..... 8 semesters

To include:

- Algebra or its equivalent (excluding summer courses and off-campus courses)

**Science**..... 4 semesters

To include:

- Biology (6 recommended)

**Language**..... 4 semesters  
of the same language (6 recommended)

**Visual and Performing Arts**..... 2 semesters  
of the same discipline

**Speech** ..... 1 semester

**P.E.** ..... 4 semesters

\*Students who participate in any junior varsity or varsity athletic program in their sophomore, junior or senior year will be granted physical education credit for the sport in which they participated.

Senior year sports second semester/spring are not eligible for PE credit.

**Electives** ..... 4 semesters

**Intersession** ..... 4 semesters  
includes one semester of speech

**Christian Service**..... 100 hours

Required and elective courses should total 260 semester credits. Along with the completion of the above requirements, each student must maintain an academic cumulative eligibility grade point average of 2.00 (C).

### ADVANCING TO THE NEXT GRADE LEVEL

Under any circumstances, students must have successfully completed the following number of units to progress onto the next grade level:

**Freshmen** - Sixty-five (65) units to start the sophomore year

**Sophomores** - One hundred twenty (130) units to start the junior year

**Juniors** - One hundred ninety-five (195) units to start the senior year.

*Note: Students may only take five (5) approved semesters of credit at other schools while enrolled at St. Augustine High School.*

A student seeking to take a course outside of St. Augustine must first consult with a guidance counselor before seeking the required prior approval of the Assistant Principal for Academics (please refer to section on coursework from other schools). In order to maintain the integrity of the St. Augustine High School academic program, no student will be allowed to submit more than five (5) semester courses for credit from outside institutions, **whether for remediation or enrichment.**



## REGISTRATION FOR COURSES

Registration for courses for the following school year takes place during the third quarter. The student, along with his parents/guardians, prepares his next year's schedule by consulting with his guidance counselor, reading the information in the curriculum guide, reviewing graduation requirements, familiarizing himself with the course requirements for admission to the colleges of his choice. Students must have six (6) courses during regular school hours. Enrollment in a zero block course means a student will be enrolled in seven (7) courses.

### Scheduling Procedures:

**Step 1:** Counselors will meet with students during the second semester to help determine course selections.

**Step 2:** Teachers will take time during class to explain the next level of courses available to the students in their departments, including prerequisites.

**Step 3:** Students and parent(s) /guardian(s) will consult the Curriculum Guide and complete their course request forms in advance of their designated course request day.

Students who have not submitted the AP contract with appropriate signatures or do not meet the prerequisites as outlined in the Curriculum Guide will not be scheduled into any AP/Honors or advanced course. Students may enroll in no more than four AP courses in a particular school year.

## SCHEDULE CHANGES: ADDING/DROPPING COURSES

**Students/parents/guardians may not request a schedule change during the first week of school unless:**

1. An error was made in scheduling a student's course requests.
2. A conflict exists in a student's course requests.
3. A student has taken a course during summer school to remediate a 'D/F' grade or for graduation requirements.

Students/parents/guardians may not request to add or drop a course after the first two weeks (10 school days) of the first or second semester. Intersession course may not be changed after the second day of class.

**REQUESTS TO ADD OR DROP A COURSE OR AUGMENT A SCHEDULE IN ANY WAY BASED ON TEACHER PREFERENCE WILL NOT BE ENTERTAINED.**

Any request to change a schedule or add or drop a course must be facilitated in concert with the student's guidance counselor (or designated member or the counseling department) to ensure that the student, parent(s)/guardian(s), and teacher(s) are aware of, and concur with, the decision to change a schedule or add or drop a course.

The course change form must be completed prior to the add/drop deadline and include all required signatures. The student is responsible for all of the work that was previously assigned in the new course. Any request that does not follow the aforementioned protocols will not be processed. Dropping a course after the aforementioned deadline will result in a withdraw / fail on the transcript.

*Courses may be cancelled due to insufficient enrollment or staffing restrictions.*

Students/parents/guardians should not contact the Registrar to initiate any change to a schedule unless requested to do so by a member of the counseling staff or the Assistant Principal for Academics.



## MATHEMATICS COURSE ACCELERATION

**A student may accelerate in the mathematics curriculum by meeting ALL of the following criteria:**

Acceleration from Algebra I to Algebra II/Trigonometry by taking Geometry during summer session at St. Augustine High School (off-campus course not allowed for this acceleration):

1. Receive an 'A' or higher in both semesters of Algebra I. (please note it is likely that authorization for acceleration will be received prior to second semester grade being posted. A second semester grade below an 'A' will result in the student being denied acceleration).
2. Consult with current Algebra I instructor and receive acceleration form.
3. Secure the recommendation of the current Algebra I instructor, Mathematics Department Chair, and the Assistant Principal for Academics.
4. Enroll in the summer geometry course at St. Augustine High School (separate registration required).
5. Students receiving a 'C' or lower in the summer geometry course will not be eligible to enroll in Algebra II/Trigonometry in the fall.

The same aforementioned protocols are also applicable for any current geometry student wanting to accelerate to Honors Pre-Calculus by taking Algebra II/Trigonometry in the summer at St. Augustine High School. This student must receive an 'A' in both semesters of geometry and secure a written recommendation from his current geometry instructor, Mathematics Department Chair, and the Assistant Principal for Academics.

## ADVANCED PLACEMENT ENROLLMENT

**Enrollment in Advanced Placement (AP) classes requires the following:**

1. Teacher(s) recommendation to the Assistant Principal for Academics.
2. An AP contract must be submitted which is signed by parent(s)/guardian(s) and student acknowledging guidelines of the AP course(s).
3. Minimum grade point average and prerequisite criterion (can vary by course - please refer to the most current curriculum guide).
4. Commitment to prepare for the AP Exam.

*Weighted or extra grade points for the class are contingent on taking the AP exam.*

Students may enroll in no more than four AP courses in a particular school year. Requests for exceptions to enroll in more than four AP courses may be addressed to their assigned guidance counselor. These exceptions will be considered on a case-by-case basis by the Counseling Department, the Assistant Principal for Academics and the AP teachers involved. A parent-student conference will be held with the counselor and the AP teachers for all parties to understand the commitment made to such an exception.



## COURSEWORK FROM OTHER SCHOOLS

In order to maintain the integrity of the St. Augustine High School academic program, no student will be allowed to submit more than five (5) semester courses for credit from outside institutions, **whether for remediation or enrichment.**

A student seeking to take a course outside of St. Augustine must first consult with a guidance counselor **before** seeking the required prior approval of the Assistant Principal for Academics. The required form is available from Counseling Center or Registrar's Office. This process must be initiated by the parent(s)/guardian(s) and/or student and completed no later than the two-week (ten school days) add/drop period in the first or second semester. No outside coursework from other schools (including community college, other accredited high schools, or approved online schools or programs) will be accepted unless the aforementioned protocols are followed.

### PRIOR APPROVAL IS REQUIRED FOR ANY COURSE TAKEN OUTSIDE OF ST. AUGUSTINE HIGH SCHOOL

*Note: The University of California and California State University do not accept 'D's'; therefore, students should consider summer school for grade improvement.*

## ATTENDANCE POLICIES

If a student is absent twelve (12) class periods in any course, he may be denied credit in that class for the semester. An Attendance Review Board may hear the specifics of each attendance case in which a student exceeds eleven absences in any course.

If a student is absent from school, he is not allowed to participate or attend a school function on that day.

### Request for Excused Absence

Students seeking permission in advance to be excused from school or specific course periods must obtain prior approval using the Absentee Permission Form (available in the student service's office) accompanied with a note from the parent. Missing a class is considered an absence, whether excused or un-excused. It is the responsibility of the student to complete this form.

Assignments must be turned in on the day of the student's return to class (or at the discretion of the teacher) in order to receive credit. Failure to complete assignments will directly affect grades. The student must have approval from the Administration first and then all of his teachers in order for the absence to be excused. The completed form must be turned into the Student Services Secretary BEFORE the requested absence. A copy of this form will be retained by the student for homework reference.

### Attendance Review Board

The Attendance Review Board is organized to hear the specifics of each attendance case in which a student exceeds eleven (11) absences in any course. The Attendance Review Board is comprised of the Assistant Principal for Student Services, the Assistant Principal for Academics, the Class Moderator of the student's current grade and a faculty member-at-large. The student and his parents will have the opportunity to explain the circumstances that have led to excessive absences at a hearing. After the hearing, the Attendance Review Board will make the decision to either deny credit or continue enrollment. Students denied credit must make up the course work during summer school.



## ACADEMIC PROBATION AND ELIGIBILITY

Participation in extracurricular activities is a privilege. Academically ineligible students may not participate in any extracurricular activities (including but not limited to, interscholastic sports and club sports, ASB, Campus Ministry, clubs or select campus organizations). Academic probation and eligibility will result from the following:

**1. Eligibility grade point average of less than 2.0 at the close of any quarter or semester. The student is placed on academic probation, enrolled in the Shepherd Study Skills Course, and is ineligible until grades are posted for the next quarter and a new scholastic ineligibility list is posted.**

A student who earns below a 2.0 eligibility grade point average at the close of any quarter or semester is notified in writing that he must earn at least a 2.0 eligibility grade point average by the next quarter.

Students who become ineligible and are placed on academic probation are automatically enrolled in the Shepherd Study Skills Course and receive a Shepherd Team Action Plan from the Shepherd Coordinator (please refer to Shepherd Course section of the handbook).

The Shepherd Study Skills Course is a part of the St. Augustine curriculum and a student must participate in the Shepherd Study Skills Course as he would any other course at St. Augustine High School.

To regain eligibility status and come off of academic probation requires the student to achieve a minimum 2.0 eligibility grade point average at the close of the next quarter.

The Shepherd Coordinator, in consultation with the student's parent(s)/guardian(s) and the Assistant Principal for Academics, may recommend that the student continue with the Shepherd Course even after achieving the status of eligible. Therefore, a student may become academically eligible, having achieved a 2.0 eligibility grade point average, and remain in the Shepherd Study Skills Course.

**The day for establishing eligibility is the day following the official posting and issuance of grades by the Office of the Registrar.**

Remediation of a grade during Intersession as a result of a grade received on the first semester report card will result in a recalculation of the eligibility grade point average and if the eligibility grade point average is 2.0 or better, the student shall be eligible for the third quarter of the academic year.

Any student who fails to meet the minimum 2.0 eligibility grade point average at the end of the second semester may regain eligibility through summer session attendance and may be eligible for the fall semester.



## Academic Dismissal

Any student who is placed on academic probation (ineligible) three times or earns below a 2.0 eligibility grade point average for two (2) consecutive semesters, or (3) three semesters total, will have his status at St. Augustine High School reviewed by the Assistant Principal for Academics in consultation with the student's present and past teachers. A determination will be made as to whether or not the student will be able to remain enrolled at St. Augustine High School.

The Assistant Principal for Academics may assemble Academic Review Committee in rare select cases. The Academic Review Committee is comprised of the Principal, the Assistant Principal for Academics, the Assistant Principal for Student Services, the Campus Minister, and three members of the faculty (different from any of the aforementioned representatives and one of whom is to be chosen by the student). The student and his parent(s)/guardian(s) will meet with the Academic Review Committee to discuss his status at St. Augustine High School. Following this meeting, the Academic Review Committee may recommend to the Principal either dismissal or continuation with conditions. The final decision rests with the Principal.

A student who receives three 'F' grades in any academic semester may be required to withdraw from St. Augustine High School.

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## CONDITIONAL ADMISSION TO ST. AUGUSTINE HIGH SCHOOL-ACADEMICS

Some incoming students are admitted to St. Augustine High School on the condition that they are required to enroll in the Shepherd Study Skills Course. The Shepherd Study Skills Course provides students with a number of academic tools and resources that are designed to ensure a successful high school career.

If an incoming student is admitted under this status and fails to receive a 2.0 eligibility grade point average at the end of his first quarter, he will be notified in writing that he must earn at least a 2.0 eligibility grade point average at the end of the next quarter in order to continue at St. Augustine High School. If the student fails to earn a 2.0 eligibility grade point average at the end of the next quarter (and is on track to not meet graduation requirements) he may be asked to withdraw from St. Augustine High School.

## THE SHEPHERD COURSE

Every student who is conditionally admitted based on academics to St. Augustine High School or placed on academic probation at any time while

at St. Augustine High School, is required to be enrolled in the Shepherd Study Skills Course. The Shepherd Study Skills Course assists students with organization, note-taking skills, test preparation, listening skills, and general study skills habits. The Shepherd Coordinator also closely monitors each student's progress and communicates with the student's parents, teachers, guidance counselor, and the Assistant Principal for Academics. The strategies that these students will learn should assist them to be more productive in the classroom environment. There is no additional cost to the parent(s)/guardian(s) for this program.

Students enrolled in the Shepherd Study Skills Course will be given a Student Support Team Action Plan in an effort to better monitor their growth and progress in each class.

For those enrolled, attendance in the Shepherd Study Skills Course is MANDATORY.

Removal from the Shepherd Study Skills Course and Program is determined by the Shepherd Coordinator, in consultation with the Assistant Principal for Academics, in order to verify that the student has satisfied the terms of the





Shepherd Team Action Plan. The Shepherd Coordinator, in consultation with the student's parent(s)/guardian(s) and the Assistant Principal for Academics, may recommend that the student continue with the Shepherd Study Skills Course even after achieving the status of eligible. Therefore, a student may become academically eligible, having achieved a 2.0 eligibility grade point average, and remain in the Shepherd Study Skills Course.

### **INTERSESSION**

The Intersession Program for the 2023-2024 school year begins on January 3, 2024 and ends on January 30, 2024. Martin Luther King Day will be observed on January 15, 2024. All Intersession courses are a significant part of the graduation requirements for St. Augustine High School. Regular attendance during Intersession is also necessary for a meaningful learning experience. Since Intersession courses are compacted semester courses, students should not miss more than two days of Intersession. If a student is absent three (3) days from an Intersession course, he may be denied credit in that class thus affecting his graduation credits required for the St.

Augustine High School diploma.

Every Wednesday during Intersession, school begins with mass followed by the courses in which students are enrolled. Please note that Tie Day attire will be observed on Wednesdays. Students must follow the Intersession Bell Schedule as published in the Student Handbook.

During Intersession, every course which includes those taught on campus, as well as those that take place off campus, (i.e., sports/athletics, internships, and travel courses) will follow ALL regular school policies with respect to grades, attendance, standards of dress, and student discipline.

### **TRANSCRIPTS OF INCOMING OR TRANSFERRING STUDENTS**

St. Augustine High School accepts grades and credits only from accredited schools. Students with credits from a non-accredited school may "not be eligible to earn a diploma from St. Augustine High School. Only credits from accredited schools may be used in determining eligibility for a St. Augustine High School diploma.



## CLASSROOM PRAYERS

### Prayers of Augustinian Students

Direct we beseech You, O Lord,  
All our actions by Your holy inspiration and carry  
them out by your gracious assistance  
So that every prayer and good work of ours may  
always begin from You  
And by You be happily ended,  
Through Christ our Lord. Amen.

### St. Augustine's Prayer to the Holy Spirit

Breathe in me, O Holy Spirit, that my thoughts may  
all be holy. Act in me, O Holy Spirit, that my work,  
too, may be holy. Draw my heart, O Holy Spirit,  
that I love but what is holy. Strengthen me, O Holy  
Spirit, to defend all that is holy. Guard me, then, O  
Holy Spirit, that I always may be holy. Amen.

### Morning Offering

O Jesus, through the Immaculate Heart of Mary,  
I offer you my prayers, works, joys and sufferings  
of this day in union with the Holy Sacrifice of  
the Mass offered throughout the world. I offer  
them for the intentions of your Sacred Heart; the  
salvation of souls, reparation for sin, the reunion  
of Christians. I offer them for the intentions of our  
bishops and all apostles of prayers, in particular  
for those recommended by the Holy Father this  
month. Amen.

### Augustinian Morning Prayer

Leader: We turn to you,

All: Our Mother of Good Counsel as we seek to  
imitate your faith-filled life. May we be led by the  
same wisdom which God sent forth from heaven  
to guide you along unfamiliar paths and through  
challenging decisions. Keep us united in mind  
and heart as we go forward in joyful hope toward  
the grace-filled freedom that Saint Augustine  
recommends. O Virgin Mother of Good Counsel  
hear our prayer as we look to you for guidance.  
Pray for us to our loving and merciful Father to  
your Son, our Lord Jesus, the Christ and to the  
Holy Spirit, giver of all wisdom one God forever  
and ever. Amen.

### Augustinian Evening Prayer

Leader: Let us pray to the Lord of the harvest, who  
calls men and women to loving service. (Pause) All  
glory and praise are yours.

All: God of truth, light of our hearts for you guide  
your people in the ways of holiness. Help those  
who follow in the footsteps of Augustine to seek  
you through mutual love and worship and to be  
servants of your Church as examples that others  
may follow. Enlighten men and women to see  
the beauty of common life in the spirit of St.  
Augustine and strengthen them in your service  
so that the work you have begun in them may be  
brought to fulfillment. We ask this through Christ,  
our Lord. Amen.

### The Lord's Prayer

Our Father, who art in heaven, hallowed be Thy  
name; Thy kingdom come, Thy will be done, on  
earth as it is in heaven. Give us this day our daily  
bread; and forgive us our trespasses as we forgive  
those who trespass against us; and lead us not  
into temptation, but deliver us from evil. Amen.

### The Hail Mary

Hail, Mary, full of grace! The Lord is with thee.  
Blessed are you among women, and blessed is the  
fruit of your womb, Jesus. Holy Mary, Mother of  
God, pray for us sinners, now and at the hour of  
our death. Amen.

### The Glory Be

Glory be to the Father and to the Son and to the  
Holy Spirit.  
As it was in the beginning is now, and ever shall  
be, worth without end. Amen.

### Act of Contrition

O my God, I am heartily sorry for having offended  
you, and I detest all my sins, because of Your just  
punishments, but most of all because they offend  
You, my God, who are all good and deserving  
of all my love. I firmly resolve, with the help of  
Your grace, to sin no more and avoid the near  
occasions of sin. Amen.





### **Salve Regina**

Hail, Holy Queen, Mother of Mercy, our life, our sweetness and our hope. To thee we cry, poor banished children of Eve. To thee do we send up our sighs, mourning and weeping in this valley of tears! Turn, then, O most gracious advocate, thine eyes of mercy toward us, and after this, our exile, show unto us the blessed fruit of they womb, Jesus. O clement, O loving, O sweet Virgin Mary. Amen.

### **Memorare by St. Bernard**

Remember, O most gracious Virgin Mary that never was it known that anyone who fled to thy protection, implored thy help, or sought thy intercession, was left unaided. Inspired by this confidence, I fly unto you, O Virgin of virgins, my mother. To thee I come, before thee I stand, sinful and sorrowful. O Mother of the Word Incarnate, despise not my petitions, but in thy mercy hear and answer me. Amen.

### **Come, Holy Spirit**

Come, Holy Spirit, fill the hearts of Your faithful and enkindle in them the fire of Your love.

V. Send forth Your Spirit and they shall be created.  
R. And you shall renew the face of the earth.

Let us pray. O God, who by the light of Holy Spirit did instruct the hearts of the faithful, grant us in the same spirit to be truly wise and ever to rejoice in His consolation. Through Christ our Lord. Amen.

### **Prayer by St. Francis**

Lord, make me an instrument of your peace.  
Where there is hatred, let me sow love;  
Where there is injury, pardon; where there is darkness, light; and where there is sadness, joy.  
Divine Master, grant that I may not so much seek to be consoled as to console; to be understood as to understand; to be loved as to love.  
For it is in giving that we receive; it is in pardoning that we are pardoned; and it is in dying that we are born to eternal life. Amen.



### **Prayer by St. Ignatius Loyola**

Dear Lord, teach me to be generous.  
Teach me to serve you as you deserve;  
To give, and not to count the cost;  
To fight, and not to heed the wounds;  
To labor, and not to seek to rest;  
To give of myself and not to ask for reward,  
Except the reward of knowing that, I am doing  
Your will. Amen.

### **Prayer to St. Joseph**

Saint Joseph, father and guardian of virgins, to whose faithful keeping Christ Jesus, innocence itself, and Mary, the virgin of virgins, were entrusted. I pray and beseech you by that twofold and most precious charge, by Jesus and Mary, to save me from all uncleanness, to keep my mind untainted, my heart pure, and my body chaste; and help me always to serve Jesus and Mary in perfect chastity. Amen.

### **Serenity Prayer by Reinhold Niebuhr**

God grant me the serenity to accept the things I cannot change, courage to change the things I can, and the wisdom to know the difference.

Living one day at a time; accepting hardship as the pathway to peace.

Taking as Jesus did this sinful world as it is, not as I would have it; trusting that He will make all things right if I surrender to His will; that I may be reasonably happy in this life and supremely happy with Him forever in the next. Amen.

### **Angelus**

V. The Angel of the Lord declared unto Mary.  
R. And she conceived of the Holy Spirit.

Hail, Mary, full of grace...

V. Behold the handmaid of the Lord.  
R. Be it done unto me according to Thy word.

Hail, Mary, full of grace...

V. And the Word was made flesh.  
R. And dwelt among us.  
Hail, Mary, full of grace...

V. Pray for us, O holy Mother of God  
R. That we may be made worthy of the promises of Christ.

Let us pray. Pour forth, we beseech The, O Lord, Thy grace into our hearts; that we, to whom the Incarnation of Christ, The Son, was made known by the message of an angel, may by His passion and Cross be brought to the glory of His resurrection. Through the same Christ, our Lord. Amen.



## Section V

### STUDENT SERVICES

#### STUDENT CONDUCT

##### Philosophy

In order to create an environment of Christian living where young men can be free to achieve their potential academically, spiritually and athletically, it is essential to maintain a disciplinary system which stresses the responsibility each student has towards himself and others. St. Augustine students are expected to manifest self discipline and self direction. Conduct guidelines at Saints are designed to foster respect for self and others, their person, feelings and property. The basic premise is that no student will prevent a teacher from teaching or another student from learning. Students who choose to disregard school policies will be held accountable for their actions. Maturity, character and Christian values are encouraged and developed by accepting the consequences of inappropriate behavior.

Any conduct unworthy of good citizenship, the orderly progression of the school or at conflict with the teachings of the Catholic Church is prohibited.

##### Honor Code of Saintsmen

Each Saintsman, as a man of God, is called to live out core values of Community, Truth and Love:

A Saintsman's word is true.

A Saintsman's work is his own.

A Saintsman respects the rights, feelings, and property of others and encourages others to do the same.



**INFRACTIONS & CONSEQUENCE**

1. Class disruption. **Detention**
2. Tardy to Block 1 or the first activity of any day. Each student will be credited five "No Fault" tardies per semester. After five will result in a detention for each violation, no matter what the excuse. **Detention**
3. Tardiness (except Block 1 or the first activity of any day) of less than ten minutes to class, Mass or assembly. (More than ten minutes will be a truancy). **Detention**
4. Littering. **Detention**
5. Throwing, pitching or shooting objects. **Detention**
6. Eating, drinking (bottled water excluded), chewing gum in the classroom or unauthorized areas. **Detention**
7. Use of vulgar, blasphemous, or obscene language. **Detention**
8. Campus misconduct such as running, pushing, punching or rowdiness in the halls, on the stairs, while waiting in lines, during Mass or assemblies. **Detention**
9. Infraction during the serving of detention. (For example: tardy, talking, leaving for any reason, failure to follow directions). **Detention**
10. Riding a bicycle, motor operated bike or skateboard on campus. **Detention**
11. Use of a portable radio, iPod/MP3, tape recorder, pager, laser pointer or cellular phone during school hours without permission. **Detention**
12. Removal from class. Students removed from class MUST report to the Student Services Office IMMEDIATELY. **Detention**
13. Excessive speed on or near campus or failure to observe driving laws, violation of St. Augustine H.S. parking regulations. **Referral**
14. Failure to return school property. **Detention**
15. Failure to follow school or class rules or verbal directions. **Detention/Referral**
16. Disrespect to school personnel, students, other persons, property. **Detention/Referral**
17. Present in an unauthorized area on campus during the school day. **Detention/Referral**
18. Plagiarism on papers, copying others work and using as your own. **Detention/Referral**
19. Inappropriate actions during test or final exams. **Board of Discipline/Referral**
20. Possession of pornography. **Detention**
21. Possession of any tobacco product, smoking on or near the school campus. **Referral**
22. Truancy/unexcused absence from school, individual class(es), Mass, or assemblies. **Referral**
23. Failure to report to the Student Services Office when directed. **Referral**
24. Failure to attend a detention. **Referral**
25. Lying or forgery. **Referral**
26. Defacing property. **Referral**
27. Leaving campus during school hours without permission from the Assistant Principal for Student Services. **Referral**
28. Disrespect to the neighbors of the school or their property. **Referral**
29. Actions gravely detrimental to the moral or spiritual welfare of other students. **Referral**
30. Incurable or disruptive behavior which impedes the progress of the class. **Referral**
31. Pushing or shoving in anger. **Referral**
32. Use of the school elevators without permissions. **Referral**
33. Violation of St. Augustine High School parking regulations. **Referral**
34. Three referrals. **1 Day Suspension**
35. Fighting, assault, battery or threat of force or violence toward students and other persons on school grounds or at school related activities. **Board of Discipline**
36. Hazing. **2 Day Suspension**



37. Class pranks or individual student pranks directed toward the school students or school personnel (including internet postings on social media). **Board of Discipline**
38. Use, sale, distribution or possession of drugs, drug paraphernalia, narcotics or alcoholic beverages on campus or in connection with any St. Augustine High School activity \*(see Board of Discipline guidelines in this section). **Board of Discipline**
39. Theft, extortion; arson or possession of fireworks. **Board of Discipline**
40. Possession of any weapon. **Board of Discipline**
41. Belligerent or defiant behavior toward the school, its authority or its personnel. **Board of Discipline**
42. Fighting, assault, battery or threat of force or violence toward school personnel. **Board of Discipline**
43. Habitual or repeated violation of school rules. **Board of Discipline**
44. Any major offense considered detrimental to the school administration, the good order and/or safety of the school and/or its members. **Board of Discipline**

\*\* A student's discipline record is cumulative throughout the entire school year.

Any conduct unworthy of good citizenship and the orderly progression of the school is prohibited.

## DETENTION

A student assigned a detention is required to remain after school under supervision for a period of 50 minutes in detention class. Each student placed in detention is assigned to a detention lesson which may be specifically designed to clarify and to rectify behavior that led to the detention or be assigned to clean the campus.

Any faculty or staff member can assign a detention. The school official, usually a teacher, fills out the detention slip, in duplicate, indicating the student's name, date, reason for detention and signs the slip. The duplicate is given to the student and the original is forwarded to the Student Services Office on the same day no later than 2:20 p.m. or twenty minutes after the end of school on days of early dismissal.

Detention meets daily, Monday through Thursday, after school from 2:10 p.m. until 3:00 p.m. Students are expected to attend detention on the day following their assignment to it by a school

official. (A student may serve the detention on the day it is given.) A list of the names of the students' assigned detention is posted daily in the Student Services Office.

An assignment to detention takes priority over any other after school activity. This means that a student assigned to a detention, but participating in athletics, band, drama, student government, or any other student activity that requires his presence after school, must first attend detention before attending the other after school activity. Students who are involved in school sponsored tutoring can postpone their detention one day with a note from the teacher.

Note: if a student has a doctor or a dentist appointment scheduled the same day as his detention, the student may postpone his detention by first speaking with the Student Services Secretary and bringing a signed note from the doctor's office the following morning.



The reason for the "next day" policy is to allow the student to inform his parents of his detention, and to allow the student to arrange transportation home. It is to be stressed that the student is responsible to notify his parents.

Upon reporting to the room for detention, the student is expected to bring a pen, a pencil and at least three sheets of paper.

**The detention lesson normally will involve a rote writing assignment, but it may take one of the following forms:**

1. Students may be required to answer questions and write an original essay specifically designed to clarify and rectify the behavior that led to the detention.
2. Students may be required to copy various passages from the student handbook for the purpose of educating the student about the policies of the school.
3. Students may be required to clean up litter on or about school grounds.
4. Students may be required to clean walls, lockers, desks, lunch benches or lunch tables or graffiti.
5. Students may be required to perform a combination of any of the above.

Failure to attend detention is punishable by a referral. If a student then misses the referral assigned detentions, the student will be suspended one day and expected to serve the assigned accumulated detentions. Further truancy from detention will result in a Board of Discipline Hearing. Students who are absent from school and are unable to serve their detention have one school day to "make up" the missed detention upon return to school.

**REPEAL OF DETENTION** is between the student and teacher. To be effective, the student must bring a note, from the teacher, repealing the detention to the Student Services Office by 12:30 p.m. the day following issuance of the detention.

## ORDER OF CONSEQUENCES

**1st Referral:** 3 detentions or referral infraction; a letter and/or phone call to parents

**2nd Referral:** 3 detentions or referral infraction; a letter and conference with parents

**3rd Referral:** 3 detentions or referral infraction; 1 day suspension and conference with parents

**4th Referral:** 3 detentions or referral infraction; Board of Discipline Hearing

\* For every three detentions given for specific infractions, the student will be given a referral.

## REFERRAL OFFENSES

Some offenses by their very nature are quite serious and require an immediate referral to the Assistant Principal for Student Services. Other offenses may be habitual or show lack of self-control. In such cases, the Assistant Principal for Student Services will meet with the student, assign three detentions to the student and send a letter to the student's parents or guardians for the first referral offense. For the second referral offense, the Assistant Principal for Student Services will meet with the student and his parents. In some cases, the Assistant Principal for Student Services will refer a student to the counseling office. For every three detentions, a referral will be made to the Assistant Principal for Student Services.





## SUSPENSION

Suspension means that the student is to remain away from school classes and all school activities for a definite period of time. Suspension may be imposed by the Principal or Assistant Principal for Student Services.

### SUSPENSION GUIDELINES

1. Students shall be given oral or written notice of the charges and a fair opportunity to represent their side. Appeal may be made as described below.
2. The gravity of the action requires notice to be given parents, usually by phone, followed by a parent conference with written notice of infraction, school response, length of penalty, and other conditions, if any.
3. A student shall be placed on probation for two weeks for each day of the suspension to begin immediately with the day of suspension. Probation includes the student's loss of the opportunity to participate in any and all extra curricular activities to include dances, club activities, athletic events including practice for sports teams either as a participant or a spectator, the school band and student government.

4. At the conclusion of **each year**, the Board of Discipline will consider the continuance of any student who has been suspended.

## EXPULSION

Expulsion, the permanent termination of a student's enrollment, is the most serious penalty which the school can give and is therefore given only as a last resort for a clear and serious cause.

**Ordinarily, a student will be expelled only after the following steps have been taken by the school:**

1. Conference(s) with parents, student and appropriate school personnel.
2. Suspension(s).
3. Conference with parent, student and full Board of Discipline.

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## BOARD OF DISCIPLINE

The Board of Discipline exists to consider more serious disciplinary cases. In cases involving the possibility of expulsion, the Board makes its recommendations to the Principal who makes the final decision. The Board of Discipline consists of the Principal, the Assistant Principal for Student Services, and one faculty members. The decision of the Board of Discipline is confidential.

A student appearing before the Board of Discipline may request a teacher/administrator to attend the meeting to act as an observer and advisor on behalf of the student. The teacher/administrator may participate in the discussion but do not have a vote on the Board of Discipline nor participate in the deliberation.



### **\*Board of Discipline Hearings with Regard to Infraction #41**

The Board of Discipline convenes, under the guidelines of the Student Handbook, to hear the circumstances of the case and recommends the proper consequence to the Principal.

#### **Based on the specifics of the case, the consequences may include but are not limited to the following:**

- Further days of suspension
- No additional days of suspension
- A requirement to enroll and participate in an approved, professional counseling program
- Required drug testing
- A probationary period
- Expulsion

The student and his parents are given the decision of the Board of Discipline. In consequences other than expulsion, it becomes the choice of the parents to accept the conditions of the Board of Discipline or withdraw their son.

### **APPEALS**

A student who wishes to appeal a suspension by the Assistant Principal for Student Services may do so in writing to the Principal within five school days of the decision. The written appeal should be directed to the Principal and should state the reasons for the appeal.

A student appealing the decision of the Review Board or the Board of Discipline may do so in writing to the Principal within two weeks. The Principal may establish an Appeals Advisory Committee to consider the matter. This Committee validates due process in the specific case and does not rehear the evidence. The Appeals Committee will consist of the Assistant Principal for Auxiliary Services, the ASB Moderator, the class moderators and the student president of the appellant's class as a non voting

member (a member of the Board of Discipline will serve as a non voting member of the Appeals Committee for informational purposes).

#### **The Appeals Advisory Committee will recommend one of the following steps to the Principal:**

1. to uphold the previous decision of the Board of Discipline;
2. to request that the Principal reconvene the Board of Discipline to review due process in the case.
3. to request that the Principal diminish the penalty of the Board of Discipline. Final decision of all appeals rests with the Principal.

### **RECOMMENDED TRANSFER**

A recommended transfer is a determination by the school administrators that continued attendance either will not benefit the student or will make demands which the school cannot meet. It terminates enrollment but does not leave the stigma of expulsion.

### **PROCEDURE FOR RECOMMENDED TRANSFER**

When determining that a student will not benefit from continued attendance or that the student's continued attendance will make demands which the school cannot meet:

1. The Principal or the Assistant Principal for Student Services will hold a conference with the parents or guardians to advise them of all of the problems that could lead to a recommended transfer and to discuss with them possible remedial action and/or educational alternatives.
2. If the problem persists, the Principal or Assistant Principal for Student Services shall confer with the parents or guardians in order to inform them of the pertinent details. The Board of Discipline will review remediation efforts and a recommendation will either be made for a transfer or for a continuation of remedial efforts.



3. After review by the Board of Discipline, the Principal will inform the parent or guardian of its recommendation and his decision.
  4. The Principal shall make an effort to assist the parents or guardian in finding other schools or agencies with appropriate facilities for the student.
  5. If the parent or guardian fails without cause to attend any required conference, such conference shall be deemed waived by the parents or guardians. The Principal shall notify the parents or guardians of his decision by letter.
2. After the faculty meeting, the Board of Discipline will convene in closed session to decide on the status of the specific student in question for the next school year or grading period. One of three decisions will be made at this meeting:
    - the student may return for the next school year but under probationary conditions established by the Board of Discipline
    - recommendation for termination
    - no action taken

### **WITHDRAWAL ON GROUNDS OF PARENTAL BEHAVIOR**

Withdrawal on grounds of parental behavior occurs when parents overtly and persistently refuse to cooperate with the school staff, policies, regulations or programs, or they may so seriously interfere in matters of school administration or discipline as to reduce significantly the school's ability to serve their own or other children. If the family/student demonstrate opposition to the teachings of the Catholic Church, the Principal may recommend transfer in accordance with the terms and procedures outlined above.

### **END OF THE SCHOOL YEAR STUDENT REVIEW PROCESS**

1. The Board of Discipline will convene a meeting to hear comments from faculty members regarding students:
  - who have been suspended anytime during the current school year
  - who have appeared before a Board of Discipline and are still currently enrolled
  - who have received two or more unsatisfactories (U's) in behavior for two consecutive quarters in the school year.
  - any student with excessive discipline violations

3. Notification of the Board's decision, if action is taken, will be made in writing to the student and parents.

### **RECONCILIATION WITHIN THE DISCIPLINARY SYSTEM**

It is an important part of the learning process for students to take the responsibility for their own behavior. Also of equal importance is to provide an opportunity to recover from mistakes with courage and dignity.

As Christians, reconciliation of previous indiscretions plays an important role in our total faith experience. Therefore, the following guidelines apply to those students interested in reconciling their disciplinary record.

For every 25 consecutive school days that a student is free from detentions or referrals, the student will have the consequences of three detentions mitigated.

### **ATTENDANCE**

Regular attendance is considered an absolute prerequisite for a successful learning experience. **A student who is absent from school should have one of his parents go to the school website [sahs.myschoolapp.com](http://sahs.myschoolapp.com) and email to inform the school of the reason and length of the absence.**



If a student is absent twelve (12) class periods in any course, he may be denied credit in that class for the semester. An Attendance Review Board may hear the specifics of each attendance case in which a student exceeds eleven absences in any course.

**If a student is absent from school, he is not allowed to participate or attend a school function on that day.**

### REQUEST FOR EXCUSED ABSENCE

Students seeking permission in advance to be excused from school or specific course periods must obtain prior approval using the **Absentee Permission Form** and a note from the parent. Missing a class is considered an absence, whether excused or unexcused. It is the responsibility of the student to complete this form. Assignments must be turned in on the day of the student's return to class (or at the discretion of the teacher) in order to receive credit. Failure to complete assignments will directly influence grades. The student must have approval from the Administration first and then all of his teachers in order for the absence to be excused. The completed form must be turned into the Student Services Secretary BEFORE the requested absence. A copy will be retained by the student for homework reference.

### ATTENDANCE REVIEW BOARD

The Attendance Review Board is organized to hear the specifics of each attendance case in which a student exceeds eleven absences in any course. The Attendance Review Board is comprised of the Assistant Principal for Student Services, the Assistant Principal for Academics, the Class Moderator of the student's current grade, and a faculty member-at-large. The student and his parents or guardians will have the opportunity to explain the circumstances that have led to excessive absences at a hearing. After the hearing, the Attendance Review Board will make the decision to either deny credit or continue enrollment. Students denied credit must make up the course during summer school.

### TRUANCY/UNEXCUSED ABSENCE

A truancy is an absence which neither the school nor parents or guardians have authorized.

An unexcused absence is an absence the parents or guardians have authorized, but the school does not. In either situation the student will be given a referral and a detention for each class period missed over the three minimum detentions for the referral.

### THE SAINTSMAN STANDARD OF DRESS

The philosophy of the St. Augustine standard of dress is to foster an attitude of camaraderie and to promote pride in one's appearance.

A Saintsman is to be neat and well groomed at all times. In general, the school relies upon the good judgment of both students and their parents or guardians in the achievement of this goal.

The first period and homeroom teacher will exercise special attention to see that all students are meeting the requirements of the dress code. If a student's attire is totally unacceptable, he will be sent to the Assistant Principal for Student Services immediately.

Violation of any part of the dress code will cause the student to meet the tie day requirements for the next school day unless the next school day is a scheduled school tie day. In this case, the student will be assigned a tie day the following school day. If a student persists in violating the dress code, he may receive more than one dress code violation in a single day, except in cases where correcting the violation is not immediately possible. If the student does not meet the tie day requirements on the day assigned, he will be given detention. The next day/tie day consequence serves as a warning. The student will receive three of these warnings for the entire school year. On the fourth and subsequent violations of the dress code, the student will receive an automatic detention.

Any form of appearance violating the basic norms of the code for student attire, even



though conforming to the specific guidelines, is out of order and subject to sanctions. Some interpretation and judgment in these matters is necessary. Nevertheless, the administrators of the school will be the final judges of what is or is not acceptable.

The dress code is applicable while on campus or representing St. Augustine High School in a school related function or athletic event. This includes intersession.

## REGULAR ATTIRE

### 1. Long Pants

Cotton Twill Pants are acceptable in navy blue, beige khaki, black, olive, stone, and putty. Pants may not be oversized, baggy, torn, rolled, or unhemmed. No cargo pants. The waist size and length of the pants must be the student's natural waist size and inseam. No denim pants may be worn. No pants with horizontal seams.

### 2. Shorts (worn as an option to pants)

Cotton Twill Shorts are acceptable in navy blue, beige khaki, black, olive, stone, and putty. Shorts may not be oversized, baggy, torn rolled or unhemmed. Shorts must be worn at the natural waist size. The waist size of the shorts must be the student's natural waist size. Shorts worn below the hip are not acceptable. Although some reasonable allowance for growth is permitted the severe "baggy" style is not acceptable. Shorts must be below mid-thigh but no longer than the knee. Shorts must be hemmed. No pockets outside the shorts.

### 3. Belts

Belts are to be worn with pants or shorts. The belt must be cloth or leather and solid colored. Metal studs or decorations are not acceptable. The entire length of the belt is to be worn inside the belt loops of the pants or shorts. Suspenders and athletic belts are not acceptable.

### 4. Shirts

Three styles of shirts are permitted. Shirts must always be tucked in and have a button-down front.

- Any solid-colored knit polo style shirt with collar. (Manufacturers and Saints logos are acceptable.) They may be long or short sleeve.
- Solid colored full turtleneck shirts.
- Solid colored cotton or cotton blend dress shirts with collars. They may be long or short sleeve.

*Shirt colors must be different from the color of the pants or shorts.*

### 5. Outerwear

If outerwear is worn in the classroom, then it must have the official St. Augustine monogram displayed.

### 6. Footwear

Any type of clean conventional shoe such as oxford hard sole style or athletic shoes are acceptable. If boots are worn, they must be lace up style only. Boots must not have any exposed or unexposed metal or be military style. Boots can be worn with pants, not shorts. Shoes must have backing, hard rubber or leather soles, and solid color. No checkers or multicolored shoes. No sandals, Crocs, or slippers.

### 7. Socks

Socks must be worn at all times. If shorts are worn, then the sock color must be white or black and no higher than crew length. Socks MUST cover the ankle at all times.

### 8. Hats

Only officially monogrammed St. Augustine hats will be allowed on campus. Hats are not to be worn indoors. Acceptable hats must not be modified.



## 9. Hair

- Hair styles must be of a professional appearance, neat, clean and combed at all times.
- Hair must be off the face and above the eyebrow and may not extend below the top of the collar or below the top of the ear.
- There must be an appearance of hair on the scalp (shaved heads are not acceptable).
- Hair length maximum is 3 inches.
- Shaving of the scalp, mohawks, lines or designs anywhere on the head are not acceptable.
- Only the student's natural color of hair is permitted, no dying or bleaching.

*\*If a student does not meet the hair guidelines, then a Dress Code Violation will be given and the student will meet the tie day requirements until the problem is remedied within a reasonable amount of time to be determined by the Assistant Principal for Student Services.*

## 10. Miscellaneous

- Students must be clean shaven. Facial hair (beards, mustaches, and exaggerated sideburns). Sideburns cannot be longer than the bottom of the ear lobe and no wider than one inch.
- Earrings and extreme use of jewelry are prohibited on campus. Earrings may **NOT** be covered.
- No chains of any kind are permitted
- No exposed tattoos.
- Long sleeve shirts may not be worn under short sleeve shirts.
- No facial make-up, no nail polish or fingernail extensions

## TIE DAYS

The following guidelines are to be observed all day on days when Mass or formal assembly is scheduled for the student body. **All components of the Regular Student Attire are to be maintained on Tie Days with the following exceptions:**

1. Shirts - Any solid colored cotton or cotton-blend dress shirt with a collar. It may be long or short sleeve. No turtlenecks or polo shirts.
2. Ties - Compatible colored, standard length necktie or clip-on bow ties.
3. **Outerwear - Official St. Augustine monogrammed outerwear and Saints Letterman's Jackets are acceptable.** (See Section VI – Letterman's Jacket description).
4. Jackets, sweat shirts and sweaters are not to be worn under school vest or jackets
5. Pants - The guidelines for the Regular Student Attire regarding pants are to be followed. Shorts are not acceptable on tie day.

## SPIRIT ATTIRE

Spirit Attire is designed to show school spirit through Saints monogrammed shirts and/or sweatshirts only. If this day is given to the student body, the individual student has the option of meeting the Spirit Attire guidelines or meeting the dress code requirements of that day. The spirit wear must be clearly displayed at all times.

**Regular Student Attire is to be maintained on Spirit Days with the following exceptions:**

1. A T-shirt may be worn if it is a St. Augustine athletic team shirt regardless of color combination.
2. No physical education wear may be worn. No athletic shorts of any kind.
3. Saints monogrammed team sweatpants may be worn.
4. Jeans may be worn with spirit wear attire.



## THE GUIDANCE PROGRAM

The philosophy of St. Augustine High School's Guidance Department has its roots in the tradition of Augustinian Catholic education and a commitment to the Liberal Arts that encourages the development of mind, heart and body.

The Guidance faculty provides quality services that assist students in becoming independent, intelligent, responsible, Christian gentlemen dedicated to achieving their highest potential.

The Guidance Program is a planned sequential program that contains age-appropriate activities in the many areas, which are designed to assist young men in their healthy personal, and academic development. Parents, of course, are the primary educators of their sons, and the Guidance Department seeks to support and enhance this relationship, through the efforts of a counselor who provides additional academic guidance and consultation. Guidance activities include grade appropriate academic advising and support, personal and social counseling, career awareness, testing, and college counseling.

## ACADEMIC COUNSELING

Academic counseling is provided by counselors who assist the student in course planning that will lead to high school graduation and college admission. These counselors also monitor student progress throughout the four-year course of studies. When necessary, the counselor will assist the student in dealing with impediments to his academic and personal development through a variety of remediation activities.

## COLLEGE COUNSELING

The transition from high school to post-secondary education is a developmental process and must start with early planning. Beginning with the freshman year, students meet with their counselor to discuss their academic plans and work in the SCOIR program which is utilized throughout their high school career. Included in planning is developing a four-year plan, reviewing college entrance and testing requirements, grades, and

personal interests. As a junior, the student and the parents confer with their counselor to finalize plans for the college application process and the senior year. The student and family receive additional support during the second semester of the junior year and the entire senior year with numerous opportunities for extensive college counseling, financial aid and scholarship searches.

Other services provided by our Counseling Program include the interpretation of the PSAT in the 9th, 10th and 11th grade, a College topics Night for Parents at each grade level, Financial Aid Night, ongoing visits by college representatives, and continual updating of parents and students on college requirements. In addition, students and parents are kept informed of college related activities through the Counseling page on the Saints web site, SCOIR, classroom presentations by counselors, the distribution of publications to students which are grade appropriate. Counselors are available for additional student and parent conferences upon request.

## PERSONAL COUNSELING

While promoting the development of mind and heart, St. Augustine High School provides personal guidance counseling to its students, and where appropriate, to the student's family. Since the high school years are a time of great change, challenge, opportunity and threat, personal counseling is intended to help the student mature, understand himself and to assist with responsible decision making.

Students may contact the counselor directly or be referred by another person. Supporting a student at times involves collaborating with other people such as parents, teachers or coaches. Still, issues discussed with the counselor privately are confidential. Counselors will guide and advise students and families in ways that conform to the teachings of the Catholic Church. There are exceptions to confidentiality that may be permitted or mandated by California law. Such exceptions include, but are not limited to, reporting suspected child abuse,



and/or when a student poses a serious threat of harm to himself or to others.

### **SPIRITUAL AND RELIGIOUS GUIDANCE**

Spiritual and religious guidance is primarily available through the School Chaplain and the Campus Ministry Office. This type of guidance may also be effectively sought from personal counselors, religion teachers, any of the Augustinians, and often a lay teacher.

### **STUDENTS WITH LEARNING CHALLENGES**

St. Augustine High School is an Augustinian Catholic college preparatory school that believes in an inclusive approach to education. While St. Augustine High School does not have a designated learning disability program, those with learning challenges may be provided limited accommodations upon timely submission of appropriate documentation and a consultation with the St. Augustine High School counseling staff and administration. For consideration to receive learning accommodations for the Fall semester, a completed, current, and verified individualized Educational Plan (IEP) must be on file with the school no later than August 15. For consideration to receive learning accommodations for the Spring semester, a completed, current, and verified individualized Educational Plan (IEP) must be on file with the school no later than January 15th. Please contact your guidance counselor or the Assistant Principal for Academics for further information.

### **MATH EXCELLENCE**

#### **PEER-TUTORING PROGRAM**

The Math Excellence Peer-Tutoring Program was created for those students who want additional help in the subject of Mathematics. Open and running from 7:00 a.m. to 7:40 a.m. every day in Room 212, the peer-tutoring program is staffed by members of the National Honor Society and by students who have excelled in their math classes. The coordinating faculty member and the student tutors are able to offer assistance to Pre-Algebra, Algebra I, Geometry, and Algebra II students.

### **STANDARDIZED TESTING PROGRAM**

The standardized testing program provides the opportunity for the student and his parents to obtain an objective appraisal of his abilities, including his strong and weak points, as background for intelligent decision-making.

Ninth, tenth and eleventh grade students will be expected to take the Preliminary Scholastic Aptitude Test/National Merit Scholarship Qualifying Test (PSAT/NMSQT). This test directly helps prepare students for the SAT college entrance exam. It also provides juniors the opportunity to compete for National Merit Scholarships. A counselor is responsible for and maintains records for students requiring additional time on standardized tests.

Standardized test results are not automatically placed on transcripts sent to colleges.

St. Augustine High School provides information about after school test preparation programs for the SAT, ACT, and PSAT.

### **SPECIAL NEEDS COUNSELING**

The Counseling Staff maintains information files on students identified that have special academic needs. The student's counselor notifies the faculty of the students and their needs and assists them in applying or testing accommodations from the College Board and ACT. A list of educational psychologist's referrals is also maintained by each counselor.





## HOMEROOM

The goal of Homeroom is to foster a relationship between the student and the teacher, provide leadership opportunities, presentations schedule events and announcements for students that do not impact the academic schedule. This weekly meeting ensures that they are receiving the kind of mentorship, guidance and advocacy crucial to help students realize their academic goals. St. Augustine High School is committing itself to the fundamental goals of fostering positive relationships, community building and providing access to essential knowledge and resources for all students.

## The key objectives of Homeroom are:

1. to provide the students with the support and skills they need to be successful in school and prepared for adult life.
2. to help students develop positive relationships and a sense of community among themselves.

## STUDENT AND CLUB ACTIVITIES

### INTRAMURAL ATHLETICS

In addition to the regular array of interscholastic sports, the St. Augustine Associated Student Body offers the students an alternative to league competition. The purpose of the intramural program is to give ALL students a chance to compete among themselves. All students are eligible to compete in the sports offered with the exception of varsity players in the respective sports. Each homeroom is allowed as many distinct teams as it can form.

### CLUBS

Working under charter from the Student Government, Saints various student clubs reflect the many talents and interests of Saintsman. Many are centered around student interest areas and others are centered around recreation. The structure of the student activities at St. Augustine makes possible further development of new clubs to provide for the full education of Saintsman. New clubs are welcomed with enthusiasm. Additional information about existing clubs or starting a club can be obtained from the Commissioner of Publicity of the A.S.B.

## PUBLICATIONS

For those interested in photography and/or journalism, Saints offers the Journalism Club. The Journalism Club is responsible for producing the school newspaper, The Augustinian. The annual, The Saintsman, is produced by the Yearbook class.

## ELIGIBILITY FOR THE STUDENT COUNCIL

All members of the Student Council shall have attended St. Augustine High School for one semester previous to nomination and each must have earned for the semester previous, no less than a 2.0 grade point average (GPA) and shall have approval of his current instructors. He must also obtain the permission from the Assistant Principal for Student Services and the Assistant Principal for Academics.

## RULES GOVERNING ATTENDANCE AT ALL SAINTS DANCES

The following rules are made for the common good of all and we ask your cooperation in following them.

All dances at St. Augustine High School are closed dances. Admittance to our dances is always by means of the ASB card. Any high school girl escorted by a Saintsman is welcome as long as she has a guest pass obtained in the ASB Office prior to the dance.



If parents are coming to pick up student(s), notification for pickup time and location of pickup should be made prior to the dance. Chewing gum, eating or drinking are not permitted in the Saints gymnasium.

For off-campus dances (Homecoming, Senior Prom, etc.), no admittance will be made 30 minutes after the dance begins. Students will not be permitted to leave until a half hour before the end of the dance.

It is emphasized that drinking or being under the influence of drugs or alcohol is an extremely serious offense. Those who are guilty of this at our dances, or at any other school function, will be suspended and be required to appear before the Board of Discipline.

## STUDENT SERVICES POLICIES

### ACCEPTABLE USE POLICY

St. Augustine High School is pleased to offer students access to a computer network for Computer Resources and the Internet. To gain access to the Internet, all students must obtain the parental permission form available in the library and returned to the librarian with verified signature. (For further information see Section IX, Student Handbook).

### CELL PHONE POLICY

Regarding student's possession and use of cell phones/iPods and other electronic devices. This policy is meant to help maintain an educational focus in the classroom and other study areas and respect the needs of our students to have reasonable access to their phones and other electronic devices. We acknowledge that this is the age of instant communication as well as the need to maintain a proper environment for students, faculty and the educational process.

1. CELL PHONES, iPods, OR OTHER ELECTRONIC DEVICES ARE NOT TO BE USED IN THE CLASSROOMS UNLESS AUTHORIZED BY THE CLASSROOM TEACHER. Cell phones and other devices are to be turned off or placed on silent/

vibrate mode during class. Students should keep these items in their backpacks.

2. CELL PHONES, iPods, OR OTHER ELECTRONIC DEVICES may be used before/after school, and lunch periods. They may not be used during passing periods unless authorized by a teacher. Headphones and ear buds should never be used on campus.
3. **Use of these devices in the classrooms or restroom is a violation of this policy. Violators of the policy will be subject to one of the following disciplinary actions: confiscation of the device until the end of the day, and a detention, referral, suspension, or dismissal depending on the nature of the violation.**
4. In an emergency situation, an administrator or faculty member can give a student permission to make a call from a cell phone.
5. Parents should continue to call the school for any emergency situation. We will contact your son.
6. The use of camera phones is strictly forbidden in specific areas, such as locker rooms, restrooms, dressing areas, classrooms, and offices at any time. Such use may also be in violation of the criminal code.

### CLOSED CAMPUS POLICY

St. Augustine is a closed campus. Permission to leave must be obtained from an Assistant Principal or Principal. No teacher may give a student permission to leave the campus.

### ELEVATOR USE POLICY

Faculty and students wishing to gain access to the elevator must seek the approval of the Assistant Principal for Student Services and agree to the standards for elevator safety. After review, the Assistant Principal for Student Services will give elevator authorization for a predetermined period of time. Students using the elevator without prior consent will receive a referral.



**IMMUNIZATION / VACCINATION POLICY****Adopted 8/30/16**

St. Augustine policy and California law require students to be immunized. In order to promote and protect the common good, Saints expects all enrolled students to have immunizations records and proof of vaccinations as prescribed by California state law. St. Augustine High School does not provide religious or personal exemptions to students for required vaccinations.

**SENIOR OFF CAMPUS LUNCH PRIVILEGE POLICY**

Seniors are eligible for "off campus" lunch privileges upon the determination of the Assistant Principal for Student Services and when the senior has the proper form on file with the Student Services Office. The form, signed by the parents, requests permission for the student to leave campus during lunch and releases the school, administration, faculty and staff from any liability in the event of an accident. The school may deny a senior this privilege at any time.

**GENERAL INFORMATION****ANNOUNCEMENTS**

Announcements to be made on the morning broadcast should be only those of interest to the entire student body. Announcements must be

clearly written and delivered to the main office the day before they are to be announced. Deadline is 1:30 p.m. Approval for announcements must be granted by the ASB moderator.

Public Address Announcements may not be made during scheduled standardized tests, first and second semester exams, and Advanced Placement Testing.

**CARS, TRUCKS, AND BICYCLES**

Limited parking space is provided for students who drive to school. Detailed parking instructions are located in the Student Services Office. All students parking in the garage and neighborhood must register their vehicles in the Student Services Office and display the Saints Parking Tag from their rearview mirror. Students are not to be in or loitering about cars during the school day. The garage and cars are off limits. Bicycles are not to be ridden on grounds during school hours.

**HOT FOOD SERVICES**

The Saints kitchen is located on the west end of St. Augustine Commons building. It serves breakfast foods before school, at lunch and after school. The kitchen serves the schools needs as a caterer for nights and weekend events.



**LIBRARY**

The Rev. John R. Aherne, O.S.A. Library is open from 7:00 a.m. until 3:30 p.m., Monday thru Thursday and 7:00 a.m. until 1:00 p.m. on Friday. The library features many up to date books, magazines and newspapers and comfortable surroundings in which to study. Computers are available for student use.

**PROCEDURE FOR CHECKING OUT LIBRARY BOOKS**

Books can be checked out for two weeks and may be renewed as often as necessary. A ten-cent fine will be assessed for each day the book is overdue. A twenty-five cent fine for overdue reference materials is assessed.

**OVERDUE NOTICES**

Computerized overdue lists are posted. Also, a list of student names in each homeroom with overdue books is given to the homeroom teacher who will notify the student.

If a student appears on the overdue list three times for the same book(s), he will be assessed detention.

If a bill for lost books has to be sent home, a \$5.00 handling fee will be added. Unpaid bills for overdue books are due before final exams may be taken

**LOST AND FOUND**

Students should learn responsibility by taking care of their personal belongings and writing their names in ink in books, gym clothes, tennis shoes and the like.

Any student finding an item not his own should turn it in immediately to his teacher or to the Student Services Office. Failure to do so may be considered theft.

The school accepts no responsibility for personal property stored in classrooms, locker or activity rooms. The school's insurance policy does not cover students lost, stolen or damaged personal property.

**RESPECT**

One of the chief virtues of the Christian person is respect. Respect implies that a Saintsman show courtesy to all members of the faculty and staff, especially when greeting them. At all times the terms, "Father", "Deacon", "Brother", "Sister", "Dr.", "Mr.", "Miss" or "Mrs." are to be used when addressing faculty and staff members. A warm and friendly atmosphere among faculty, staff, students and visitors is a prized characteristic of St. Augustine High School.

**SCHOOL LOCKERS**

Lockers are school property. Students must purchase their own school locks from the Student Services Office. Only school locks may be used. Locks other than school locks are not permitted and will be cut off.

The school has the right to inspect lockers at any time. Student lockers are generally inspected only for health or safety reasons or when necessary to protect other students.

Students are urged not to share their lock's combination with others. If there are problems with locks or lockers, the student should see the Assistant Principal for Student Services. If a student's locker is damaged or defaced, a charge will be made.

**STUDENT ACCIDENT INSURANCE**

The school provides all students secondary insurance coverage for injury resulting from an accident during a school sponsored and supervised activity on or off the school premises. This coverage is supplemental to other coverage a student may have in place.

If a student is injured during any school sponsored activity, the school's Health Services Coordinator must be notified immediately or as soon as possible after the injury in order that a claim notice may be completed. The Health Services Coordinator is also available to explain our student accident policy benefits.



## STUDENT ASB CARDS

The Associated Student Body card is the student's official identification for school related activities. It should be carried by students at all times. ASB cards are issued to students at the beginning of the school year. A lost ASB card should be reported to the ASB moderator as soon as possible. A new card will be issued at the cost of five dollars. **THE ASB CARD MUST BE SURRENDERED TO ANY TEACHER OR ASB OFFICER UPON DEMAND.**

## TEXT BOOKS

We are partnered with Follet Virtual Bookstores to provide textbooks for the 2023-2024 school

year. Books will be available for rent or purchase over the summer on our virtual bookstore website [www.sahs.bkstr.com](http://www.sahs.bkstr.com). The virtual bookstore will open July 3, 2023.

Workbooks and pocketbooks will be sold to students individually as needed during the year from the bookstore. These become the student's property and are not bought back by the school.

## THE MAIN OFFICE

The Main Office of the school is located in Vasey Hall. It is open from 7:00 a.m. to 3:00 p.m. on school days. Students may conduct school related business in the office during its normal hours.



## Section VI

### INTERSCHOLASTIC ATHLETICS

St. Augustine High school places the highest priority on the overall quality of the educational experience. In so doing it seeks to strengthen the integration of objectives and programs in athletics with academic and developmental objectives, and to assure the integration of athletes with other students.

#### The athletic program is characterized by the following:

1. Participation is encouraged by maximizing the number and variety of athletic opportunities for Varsity, Junior Varsity, and Freshman teams.
2. Participants receive the same treatment as other students. They have no unique privileges in admission, academic advising, course selection, grading or financial aid. Similarly, athletes are not denied rights and opportunities that would be available to them as non athletes.
3. Students are supported in their efforts to reach high levels of performance by providing them with adequate facilities, competent coaching, and appropriate competitive opportunities with students from comparable schools.
4. Primary emphasis is given for in season competition, but exceptional teams and individuals will be encouraged to participate in post season championship play.
5. Varsity letters will be awarded only in those interscholastic sports offered at St. Augustine High School. Letters will be awarded by coaches whose players and support staff have met the criteria for each individual sport. Each head coach will make these criteria known prior to the beginning of the season.

### ATHLETIC ELIGIBILITY FOR INTERSCHOLASTIC SPORTS

Standards for athletic eligibility have been set by the California Interscholastic Federation Office (CIFSDS) Athletic eligibility at Saints is determined at every grading period (each quarter). Students must have a 2.0 grade point average at the previous grading period to be eligible for interscholastic athletics. The day for establishing eligibility for the next quarterly period is the day following the official issuance of report cards. All other criteria for establishing academic eligibility will be found in the CIF Greenbook.

Any student who fails to meet the minimum 2.0 grade point average at the end of the second semester may regain eligibility through summer session attendance and may be eligible for the fall semester. The student must meet with the Assistant Principal for Academics who will recommend and authorize required course work in the summer. When new courses are taken in summer school, all grades received in the second

semester together with all summer session grades shall be counted in computation of grade point average. If the average is 2.0 or better, the student shall be eligible for the first quarter of the next school year.

In addition, see Section X of the Student Handbook for the School's Substance Abuse Policy.

### OFFICIAL SCHOOL COLORS

The traditional school colors of St. Augustine High School are Purple and Gold. When available, these are defined as "Royal Purple and Vegas Gold". The primary background colors of any garment are to be either royal purple or Vegas gold. Gray or white may be substituted as primary background colors based on CIF guidelines.

**Letterman's Jackets in colors other than the school approved (purple body, Vegas gold sleeves) will be deemed unacceptable for wear on campus as official outerwear.**



## **ATHLETIC DEPARTMENT POLICIES**

Athletics are an important component of the overall mission of St. Augustine High School. To help student-athletes, parents, and coaches better understand and navigate the athletic process, some general information and policies are listed here.

Participation in athletics requires a current year physical signed by a doctor be on file with the athletic trainer, acceptance of the “permission to treat”, and completion of all online forms found within the MySchoolApp registration process, and registration and deposit are paid.

### **Athletic Calendar & Seasons**

Saints athletic seasons are defined by the CIF Master Calendar, which defines Fall, Winter and Spring seasons, including tryout periods. All student-athletes who are interested in participating on a Saints team will be allowed to try out during the official tryout period. Tryout periods may vary due to injury, or involvement in a previous season of sport. If there is a need for a tryout time outside of the designated time scheduled by the coach, the student-athlete and/or his parents are asked to arrange with the coach in advance for a later tryout period.

Particularly at the varsity level, the 3 seasons of sport often overlap due to playoffs. The current, in-season sport is the expected priority. It is the responsibility of the student-athlete to have these discussions with the coaches involved in the overlap, so that a sufficient tryout can be arranged and both players and coaches can properly balance the relationship between sports and seasons.

### **Team Cuts & Playing Time**

While Saints does offer some sports that do not have cuts, there are some sports that do have to make cuts at the end of the tryout period. When an athlete is cut from a sport, we encourage the student-athlete to meet with his coach to gain an understanding of why he was cut. Parents/guardians can contact the coach about the cuts after the student-athlete has had an opportunity to meet with the coach.

It is a privilege to be on a Saints athletic team; there is no guarantee of playing time.

### **Club Sports**

Saints does sponsor three club sports throughout the year. The club sports are held to the same standards as our CIF Sport offerings. All the policies and guidelines within this document include our three Saints-sponsored club sports (beach volleyball, rugby, and surfing).

The three club sport seasons are defined by the school and the coach. The season of sport and first allowable practice dates are defined by the Asst. Principal, the AD, and the coach, and in conjunction with the CIF calendar and sports. Club seasons will use a “normal” period between the first practice and first allowable contest (typically 10 days, not including Sundays). End dates are defined before the beginning of that season and will have been cleared by the Asst. Principal and AD.

The policies and guidelines here do not pertain to external club sports (non-Saints affiliated teams). Student-athletes or parents should contact the Asst. Principal or AD if they have questions about external club sports coinciding with CIF athletic participation. Participating in an external club sport/team, “showcase” event, or camp may affect CIF eligibility. Student-athletes are responsible for openly communicating with their coaches.

### **Academic Eligibility**

For both our CIF and club sports, athletic eligibility at Saints is determined at every grading period (each quarter). Student-athletes must have a 2.0 grade point average. In such a case, the student-athlete is unable to compete in all interscholastic competitions until the end of the next official grading period, assuming a 2.0 grade point average has been achieved. Each head coach is allowed to make their own decision to allow academically ineligible student-athletes to continue practicing.



Academics is a top priority for all Saints athletic teams. Additional explanations and criteria can be found in the CIF Greenbook.

### **Attendance**

Student-athletes must be in attendance for at least half of the school day in order to participate in extracurricular athletics. This counts for practices and games. Being on a field trip, a school-sponsored retreat, or off-campus for something like Intersession counts as in-school attendance.

### **Varsity Letters**

All varsity head coaches will define their standards for what constitutes the earning of a varsity letter. The standards for one sport may be different for another sport. For varsity sports, this will be outlined by the varsity coach at the pre-season parent meeting.

Once a varsity letter has been earned, student-athletes can see the AD for the ordering instructions for a letterman's jacket.

For junior and senior students on varsity rosters, a "Scholar Athlete" patch will be awarded for those students who have earned a grade point average of 3.0 or higher in the most recently completed official grading period, relative to their season of sport. This award is only given once.

### **Quitting a Team**

Quitting a team is not an acceptable practice at St. Augustine High School. Student-athletes are encouraged to honor their commitment and finish what they started. There are valuable life-lessons to be learned through athletic and team involvement.

Quitting prior to a team's first official competition (or an equivalent timeline when there has been an approved delay in the tryout period) is not in violation of any policy. Below are the procedures for when a student-athlete quits a team after the first competition:

### **When a student-athlete quits a team after the first competition, two things will happen:**

1. The student-athlete will be ineligible to train, tryout, or participate in other team-related activities with another sport until the original sport season has concluded. It is the student-athlete's responsibility to keep the upcoming sport coach informed to coordinate an appropriate and approved tryout period once eligibility is reestablished. This is a separate policy from any academic eligibility rules.
2. The student-athlete must attend a meeting with the Asst. Principal and/or AD. At this meeting, the policy here will be reviewed, and the student-athlete will have a chance to share in his decision-making process. Failure to meet will remove any possibility of appeal (see below).

Following the student-athlete's meeting with the Asst. Principal and/or AD, the family may request an appeal with the Athletic Panel. Only one appeal will be heard, and the appeal must be requested within one week of the student-athlete's meeting with the Asst. Principal and/or AD. The Athletic Panel will consist of the Asst. Principal, AD, and a varsity head coach (of a sport not involved in process). The student-athlete at least one parent/guardian must attend. The student-athlete can also request a faculty member of his choosing to attend on his behalf. The Athletic Panel will hear the case, review, and then determine if the circumstances dictate the consequences for quitting remain, be altered, or removed. If the consequences remain, the student-athlete will not receive a varsity letter for that season and be ineligible for consideration for the Gold Medal for Athletics.





## Section VII

### HONORS AND AWARDS

#### GOLD MEDALS

**The St. Augustine Medal** is awarded to the senior student who from the viewpoint of academic achievement, citizenship and leadership is regarded as the most representative graduate this year. He must be a four year Saintsman. The key quality is leadership. Selection is by faculty vote. Honorable Mention is awarded.

**The Christian Conduct Medal** is awarded to the student whose citizenship record has been of the highest excellence and who is judged to have shown positive evidence of those attributes befitting a Christian gentleman. Selection is by faculty vote. Honorable Mention is awarded.

**The Gold Medal for Excellence in Athletics** is awarded to an athlete who has excelled in at least two sports, traditionally for two years, and exhibits the attributes befitting a Saintsman. The Athletic Gold Medal recipient and Honorable Mention will be recommended by the athletic committee and three additional at-large members selected by the Principal and the Assistant Principal for Auxiliary Services and confirmed by faculty vote.

**The Gold Medal for Excellence in Visual & Performing Arts** is awarded to a senior who has excelled in the Visual and Performing Arts, traditionally in at least two disciplines for at least three years. The senior must have exhibited creative and intuitive thinking and exhibit the attributes befitting a Saintsman. The Visual and Performing Arts Gold Medal is recommended by the department and confirmed by faculty vote. Honorable Mention is awarded.

#### THE AUSTIN EXAMS

The "Austins" are rigorous oral examinations in English, mathematics, religion, science, social studies and visual and performing arts. The exam also assesses the participants' understanding of the Integral Student Outcomes. Criteria for selection are as follows:

**The senior with the highest weighted academic cumulative grade point average at the conclusion of the seventh semester (P.E. excluded) automatically will be invited to sit for the Austins. The remaining students, normally five, will be selected by the Academic Council from the top 10% of the graduating class.**

The chairpersons of the academic departments represented in the Austins recommend graduation with specific academic distinctions for participants. The administration ratifies the recommendations.

#### The specific academic distinctions include:

- Austin Scholar - Summa Cum Laude (with highest praise)
- Austin Scholar - Magna Cum Laude (with great praise)
- Austin Scholar - Cum Laude (with praise)

#### CUM LAUDE

All seniors graduating with an academic weighted 3.6 cumulative G.P.A. or higher, graduate "Cum Laude." **(Based on the first 7 semesters).**

#### THE MEDAL FOR EXCELLENCE IN STUDIES – GRADES 9 – 12

The Medal for Excellence in Studies for a particular grade level is awarded to the student who has the highest weighted academic grade point average over the first three quarters of that school year, (the three-quarter grade point averages are averaged) excluding summer school courses, zero block courses, Intersession courses, independent study, online, and off-campus courses. Calculations are carried only to the second decimal point and calculations are not rounded up or down.

Honorable Mention is awarded.



## THE PRINCIPAL'S TROPHY AWARDED FOR EXCELLENCE IN STUDIES OVER FOUR YEARS

The Medal for Excellence in Studies over four years is awarded to the graduating senior who has the highest weighted cumulative grade point average for seven semesters of high school based on six class periods over three years and at least five class periods in the senior year. Any credit for classes beyond the regular school day (e.g. zero block courses) and any summer school Intersession, independent study, online, or off campus courses are excluded from the G.P.A. computation. Calculations are carried only to the second decimal point and calculations are not rounded up or down.

Honorable Mention is awarded.

## SALUTATORIAN

The Salutatorian will be selected by invitation of the Academic Council on the basis of an essay written as the Salutatory address and judged by select faculty and administration. Students eligible to be considered for Salutatorian traditionally come from the top ten percent of the graduating class at the conclusion of the seventh semester of study.

## DEPARTMENTAL AWARDS

The academic departments may recognize the success and accomplishments of our students at an awards assembly in the spring of each school year. The academic departments, the campus ministry program, the athletic department, the counseling department and the A.S.B. coordinate numerous awards and honors. Any parent or guardian is welcome to attend the Awards Assemblies in the month of May.

## Section VIII

### FINANCES

#### ST. AUGUSTINE HIGH SCHOOL POLICIES

As a private secondary school, St. Augustine relies on tuition as the major source of operational revenues. The Catholic tuition rate provides funding for over 90% of operational costs, therefore, we are dependent on timely tuition and fee payment from the families we serve. For this reason, the school has established the following financial policies.

We realize that while the tuition is affordable to most families, there are those who will find it difficult to pay the entire amount. For those families who qualify, we have various tuition assistance programs, some of which are listed with these policies. If you feel you will need some form of tuition assistance, we encourage you to apply for aid.

For current enrolled students returning in the Fall, application forms are available on the school's

web site in November for the following year's grant program. For students entering Saints for the first time (and their brothers) application forms are available on the school's web site in November. **Parents must reapply each year for tuition aid.**

#### Due Date for financial aid applications are as follows:

- **New/Returning families with an incoming freshman – January 22, 2024**
- **Returning families – March 20, 2024**

Please take time to familiarize yourself with our financial policies, particularly in the areas of deposits, tuition payments, withdrawals and refunds. We ask that you retain this information for reference during the school year.

Payments made to an account throughout the year are applied to the outstanding balance rather than specific charges.



**HOW TO PAY**

St. Augustine utilizes Blackbaud Tuition services for the processing of parent account payments. Each family has established an account with Blackbaud indicating how payments will be made and account information can be accessed at any time on-line or by phone.

**Parents have several payment options available through Blackbaud:**

- 1. By check:** make checks payable to Blackbaud Tuition and include your account number on the check. Payments must be received prior to your established due date. Mail payments to Blackbaud Tuition P.O. Box 11731, Newark, NJ 07101-4731.
- 2. Online:** access your account at anytime through your myschoolapp account.
- 3. By telephone:** contact Blackbaud to make a payment by phone or to establish automatic payments. Blackbaud's help line is 888-868-8828.

**REGISTRATION**

A student is not considered registered until a completed tuition contract and proper registration and deposit fees have been submitted. These fees are non refundable.

Students whose parent or guardian account owes a balance from a prior year are not allowed to return in the fall of the next year until the account is made current. Therefore, if a student has a past due balance, submits a completed tuition contract and payment in the amount of the registration and tuition deposit the payment will be applied to the outstanding balance due and the student will not be considered registered. This may adversely affect a student's course selection options. Once the account is current, the registration and tuition deposit will be charged and become payable to complete the student's registration.

**TUITION**

Families may elect one of three methods for tuition payment: prepaid in full, quarterly, or monthly. Students must have full, first quarter, or

two monthly payments and the general fee (see below) made prior to attending classes at the start of an academic year.

If an account becomes severely delinquent (two months or one quarter past due) during the school year a student may be withheld from attending classes or withheld from taking final exams which could result in incomplete grades.

**TEXTBOOK RENTAL FEE**

St. Augustine High School has partnered with Follet Virtual Bookstores to provide textbooks for the school year. Books will be available for rent or purchase over the summer on our virtual bookstore website [www.sahs.bkstr.com](http://www.sahs.bkstr.com). The virtual bookstore will open in early July.

**GENERAL FEE**

The general fee is charged each student for various educational materials, testing, accident insurance, the school yearbook, parents' club activities, ASB and class fees. The fee is payable with the student's first tuition payment.

**A.P. EXAM FEE**

The Advanced Placement (A.P.) exam fee is charged each student who takes an A.P. class for whom the school orders an A.P. exam. The fee is charged per test ordered. The fee is payable at the beginning of the fourth quarter.

**GRADUATION FEE**

The graduation fee covers all graduation activities and supplies including cap and gown rental, twelve invitations, box of name cards, Baccalaureate Mass/ Commencement facilities costs and diplomas. The fee is payable at the beginning of the fourth quarter. Additional announcements may be purchased from the registrar.

**LATE TEST FEES**

If a student is unable to take a semester exam(s) at the time specified by the Assistant Principal for Academics, the student must pay \$25.00 per class and this fee is payable prior to taking the make up exam(s). This fee does not apply to a student withheld from exams because of delinquent tuition.



## LATE ENTRANTS

Any student who enrolls after the first day of first quarter classes and prior to the first semester exams will be charged the application fee, full deposit, general fees, and full tuition for quarters attending. Students enrolling after the beginning of a particular quarter will be charged tuition on a pro rata basis depending on the weeks remaining in the quarter of entrance.

If a student enrolls anytime after the first semester, he will be charged the application fee and one half of the deposit, and general fees. For all late entrants the application fee, applicable deposit and fees, and tuition must be paid before attending classes.

## WITHDRAWALS AND REFUNDS

A student who withdraws or is asked to leave the school must have his account on a current status and return any school library books, or athletic equipment before the school will release his report card. Should a student leave school during a quarter, tuition for that quarter will be refunded on a pro rata basis along with any additional tuition on account. The following fees are non refundable in total after payment: application, registration, general fee, tuition deposit, I 20, and graduation fees.

## FOREIGN STUDENTS REQUIRING FORM I-20

A student who requires the completion of an I 20 form prior to attending school must deposit full fees and the first tuition payment when registering. An additional \$25.00 fee for completing the I 20 form is payable when registering and this fee is non refundable.

## SCHOLARSHIP AND TUITION GRANTS

In addition to scholarships at entrance, grants based on financial need and/or achievement are available to deserving and competent students enrolled in the school or accepted for the coming school year. Tuition grants provide for partial payment of tuition costs. They do not cover summer school, or fees. They are granted for one year only. **Parents must reapply for subsequent years.**

A limited amount of funding is available for scholarship and tuition grant awards. Because of this, not every request can be made in its entirety, and some discretion must be exercised in attempting to match available funds to families most in need.

For returning students grant application forms are available on the school's web site in November for the coming school year. Instructions for completing the form are published with the application along with the deadline for submitting completed forms (generally mid-March).

For students entering Saints for the first time (and their brothers) application forms are available on the school's web site in December.

Unless stated otherwise, if a student is to receive tuition assistance it will be credited on a pro rata basis according to the selected method of payment (annual, quarterly, monthly). Students receiving scholarships or grants must maintain a minimum 2.00 GPA (unless a higher GPA is specified) and be in good standing with the Assistant Principal for Student Services.

## AVAILABLE TUITION ASSISTANCE GRANTS

The school has various tuition assistance grant programs available to qualified families. Parents or guardians must reapply before the published deadline each year they wish to be considered for tuition assistance. **Available grants include:**



1. **PRINCIPAL'S SCHOLARSHIPS:** Ten tuition scholarships are awarded each year to those students achieving the highest scores on the school's entrance exam. Recipients are notified by the Principal in February after the school receives the results of the exams. Recipients receive a specified tuition credit for each of their four years of attendance.
2. **MUSIC SCHOLARSHIPS:** A limited number of merit scholarships are awarded to students participating in the school's music program. Students awarded a music scholarship must maintain their involvement in the music program throughout the school year. Information on these scholarships is available from the music director. Recipients are notified by the music director in May and tuition credit is applied in the following year's fourth quarter.
3. **GENERAL SCHOOL GRANTS:** The school, with assistance from the efforts of the President's Office and friends of Saints, provides needs-based aid to worthy families whose relative need is determined by financial information provided in our application forms. This is the largest single source of financial aid. Application forms are available on the school's web site in February.

### **DAMAGE FEES**

Any student found deliberately damaging school property will be charged a damage fee to cover the cost of repair. Any student issued school property for use in athletic participation or extra curricular activities will be charged a fee for replacing the equipment if it is not returned when requested or returned in damaged condition.

### **TRANSCRIPTS**

Following graduation (or preceding the seventh semester) one transcript of record is sent free to a college or professional agency; after that a fee of one dollar is charged for each additional transcript.

### **WITHDRAWALS - TRANSFERS**

Parents or guardians need to notify the school's registrar and complete required documentation if a student is withdrawing prior to his graduation date. Outstanding tuition and fees (including any library overdue fees) must be paid and any school issued equipment must be returned for a student to be considered withdrawn officially.

Refunds due will be made payable to the parent or guardian responsible for payment based on the tuition contract on file in the business office and refund checks are issued within one week of the student officially being withdrawn.



## Section IX

### THE POLICY ON THE USE OF COMPUTERS AND THE INTERNET

St. Augustine High School is pleased to offer students access to a computer network for the Internet. To gain access to the Internet, all students must obtain parental permission as verified by the signatures on the form below. Should a parent prefer that a student not have Internet access, use of the computers is still possible for more traditional purposes such as word processing.

Access to the Internet will enable students to explore thousands of libraries, databases, museums, and other repositories of information and to exchange personal communication with other Internet users around the world. Families should be aware that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate, or potentially offensive. While the purposes of the school are to use Internet resources for constructive educational goals, students may find ways to access other materials. We believe that the benefits to students from access to the Internet in the form of information resources and opportunities for collaboration exceed the disadvantages. Ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. Therefore, we support and respect each family's right to decide whether or not to apply for access.

Students are responsible for appropriate behavior on the school's computer network just as they are in a classroom or on the school campus. Communications on the network are often public in nature. General school rules for behavior and communications apply. It is expected that users will comply with school standards and the specific rules set forth below. The use of the network is a privilege, not a right, and may be revoked if abused. The user is personally responsible for his actions in accessing and utilizing the school's computer resources. The students are advised never to access, keep, or send anything that they would not want their parents or teachers to see.

**Privacy:** Network storage areas may be treated like school lockers. Network administrators may review communications to maintain system integrity which will ensure that students are using the system responsibly.

**Storage capacity:** Users are expected to remain within allocated disk space and delete other materials which take up excessive storage space.

**Illegal copying:** Students should never download or install any commercial software, shareware, or freeware onto network drives or disks, unless they have written permission from the network administrator. Nor should students copy other people's work or intrude into other people's files.

**Inappropriate materials or language:** No profane, abusive or impolite language should be used to communicate, nor should materials be accessed which are not in line with the rules of school behavior. A good rule to follow is never view, send, or access materials which you would not want your teachers and parents to see. Should students encounter such material by accident, they should report it to their teacher immediately.



## RULES OF APPROPRIATE USE OF THE COMPUTER AND THE INTERNET

These are guidelines to follow to prevent the loss of network privileges at St. Augustine School.

1. Do not use a computer to harm other people or their work.
2. Do not damage the computer or the network in any way.
3. Do not interfere with the operation of the network by installing illegal software, shareware, or freeware.
4. Do not violate copyright laws.
5. Do not view, send, or display offensive messages or pictures.
6. Do not waste limited resources such as disk space or printing capacity.
7. Do not trespass in other students' folders, work, or files.
8. Do notify an adult immediately, if by accident, you encounter materials which violate the standards of appropriate use.
9. Be prepared to be held accountable for your actions and for the loss of privileges if the rules of appropriate use are violated.



## Section X

### DRUG AND ALCOHOL ABUSE PREVENTION PLAN

In an effort to protect the health and safety of students from illegal and/or performance-enhancing drug use and to curtail the use of such drugs, St. Augustine High School has adopted a drug and alcohol prevention plan that includes random drug testing of all students. The program is designed to create a safe, substance abuse free environment for students and to assist them in getting help when needed.

Young men are affected by alcohol and other drug use and abuse in a variety of ways. In addition to impacting the health and safety of students and staff, alcohol and other drug use and abuse pose a tremendous cost in their interference with performance. The purpose of this drug and alcohol abuse prevention plan is to: (1) Protect the health and safety of students and others with whom they interact; (2) Promote alcohol and drug education; (3) Promote integrity and fair competition; (4) Serve as a deterrent to alcohol and drug use; (5) Identify students who are abusing substances and offer education and support in seeking assessment and treatment when needed.

It is the intent of the plan to help students and their parents when they are confronted with the pain and confusion that substance abuse and experimentation brings to young lives. Saints is committed to an educational partnership with our parents. With this in mind, a student who is involved with illegal drugs and/or alcohol will not necessarily find himself removed from the school community but may be required to meet the challenges of support programs designed for treatment.

The drug and alcohol prevention plan includes steps for education, random testing, treatment, and rehabilitation. This should not be confused with infraction #40 of the discipline code in the handbook, which deals with students caught with alcohol or drugs on campus or at school events. Under infraction #40 of the handbook students may be expelled from the school for a first offense. Additionally, the Student Handbook broadens the possible consequences that the Board of Discipline can recommend to the Principal to include treatment and testing for students who have been caught in use of drugs or alcohol on campus or at a Saints activity.

### DRUG EDUCATION AND RANDOM TESTING PROGRAM

The school's policy prohibits the use of illegal and/or performance enhancing substances. This policy relates to conduct by students and how the school will respond to it.

**The School believes that through education, early intervention and treatment, rehabilitation can be accomplished. St. Augustine High School has adopted the following specific objectives in reference to this policy:**

1. To educate and inform all department personnel and students regarding the policy on substance abuse.
2. To provide students with a testing program, educational opportunities, and follow-up rehabilitation when necessary (assuming there is a positive test result).
3. To provide students with medical doctors and a professional trainer to identify potential medical problems.
4. Establish a partnership with the parents of students to ensure the success of the substance abuse program.





## RANDOM TESTING PROCEDURES AND STANDARDS

1. The testing agency will randomly select the students to be tested.
2. The day of the week and time of day of the test is random and will be determined by the testing agency.
3. Results of the test will be sent to the Health Service Coordinator and to the student's parents.
4. All drug tests approved by St. Augustine High School will be administered by a NIDA (National Institute for Drug Abuse) certified center.
5. All drug testing facilities will follow the procedures outlined by the Department of Transportation for Collection and Reporting.
6. Students can be tested for the following substances: Marijuana, Alcohol, Cocaine, Steroids, PCP, Amphetamines, Designer Drugs such as: LSD, XTC/ Ecstasy, Opiates, and Barbiturates.

### What constitutes a substance abuse violation?

Students who are found to have used an illegal drug or banned substance, refuse to be tested, fail to arrive for testing, falsifying or contaminating a sample or otherwise violate a provision of the drug testing program will be dealt with according to the sanctions of the St. Augustine High School drug and alcohol abuse prevention plan and the St. Augustine High School Student/Parent Handbook.

## CONSEQUENCES & APPEALS

### 1st VIOLATION

Any student testing positive for illegal substances during a random test for the first time will be

suspended from all school social activities for a term of fourteen days from the day a positive test result is reported to the school. In cooperation with the Assistant Principal for Student Services, a counselor, and parents, **the student will identify and complete a program of drug education courses and follow-up drug test(s) for six months after his first positive result.** Any programs and additional testing costs will be the sole financial responsibility of the family involved and the school will bear only the cost of the initial test.

### 2nd VIOLATION

Any student testing positive for illegal substances during a random test for a second time will have a Board of Discipline hearing and may be suspended from extra-curricular activities (athletics, band, drama, ASB, intramurals, clubs, and other activities) for a term of up to one year from the day a second positive test result is reported to the school. In cooperation with the Assistant Principal for Student Services, a counselor, and parents, **the student will identify and complete a program of drug education courses and follow-up drug test(s) for up to one year after his second positive result.** Any programs and additional testing costs will be the sole financial responsibility of the family involved and the school will bear only the cost of the initial test.

### 3rd VIOLATION

Should a student test positive for a third time, a Board of Discipline will be convened to examine the appropriateness of the student's continued enrollment at St. Augustine High School.

### APPEALS PROCESS

As with all policies pertaining to withdrawal/expulsion of a student, the parent/guardian may appeal the decision to the Principal, whose decision, in consultation with the President, is final.



## Alma Mater

When the twilight shadows gather  
Out upon the campus green.  
When the blue and purple night  
Comes stealing on the scene:  
Loyal sons of St. Augustine  
Sing a hymn of praise  
To our dear old Alma Mater  
And our high school days.

St. Augustine, St. Augustine  
When we leave your sheltering walls.  
We shall leave an echo ringing  
Through your treasured halls.  
We will leave an echo ringing  
In the starlight cold  
While our memories are singing  
"Purple and the Gold".

When the last big game is over  
and the last roll call is heard.  
When the oldest pedagogue  
Has had his final word  
We shall come to Alma Mater  
In our dream again  
With a prayer to St. Augustine  
and a strong Amen.

## Fight Song

Fight on you Saints.  
Keep your heads in the air.  
March down the field for  
Dear St. Augustine High School  
Cinch up your belts and fight on  
For her name:  
Go, go you Saintsmen and you'll  
Win this game.





## Yearly Calendar and Daily Schedule



## Year at a Glance 2023–2024

### AUGUST 2023

SU	MO	TU	WE	TH	FR	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### SEPTEMBER 2023

SU	MO	TU	WE	TH	FR	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### OCTOBER 2023

SU	MO	TU	WE	TH	FR	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### NOVEMBER 2023

SU	MO	TU	WE	TH	FR	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### DECEMBER 2023

SU	MO	TU	WE	TH	FR	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### JANUARY 2024

SU	MO	TU	WE	TH	FR	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### FEBRUARY 2024

SU	MO	TU	WE	TH	FR	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

### MARCH 2024

SU	MO	TU	WE	TH	FR	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### APRIL 2024

SU	MO	TU	WE	TH	FR	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

### MAY 2024

SU	MO	TU	WE	TH	FR	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

	School Day
	No School



**Daily Block Schedule 2023-24**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
7:45 - 8:45 Block 1	7:45 - 8:40 Office Hours	7:45 - 8:40 MASS	7:45 - 8:40 Homeroom	7:45 - 8:40 Office Hours
8:50 - 9:40 Block 2	8:45 - 10:10 Block 1	8:50 - 10:10 Block 2	8:40 - 10:10 Block 1	8:40 - 10:10 Block 2
9:45 - 10:35 Break	10:10 - 10:20 Break	10:10 - 10:20 Break	10:10 - 10:20 Break	10:10 - 10:20 Break
10:40 - 11:30 Block 4	10:25 - 11:50 Block 3	10:25 - 11:50 Block 4	10:25 - 11:50 Block 3	10:25 - 11:50 Block 4
11:30 - 12:10 Lunch	11:50 - 12:30 Lunch	11:50 - 12:30 Lunch	11:50 - 12:30 Lunch	11:50 - 12:30 Lunch
12:15 - 1:05 Block 5	12:35 - 2:00 Block 5	12:35 - 2:00 Block 6	12:35 - 2:00 Block 5	12:35 - 2:00 Block 6
1:10 - 2:00 Block 6				

3266 Nutmeg Street • San Diego, CA 92104  
 School Telephone: (619) 282-2184  
 School Voice Mail: (619) 282-2185 • School Fax: (619) 282-1203  
 School Website Address: [www.sahs.org](http://www.sahs.org)  
 Reporting Attendance email [sahs.myschoolapp.com](mailto:sahs.myschoolapp.com)





## Spiritual Awareness - Record of Activities - Semester 1

DATE	DESCRIPTION OF ACTIVITY
_____	Have you started your Christian Service Hours? Did you list one of your goals for this year? Where will you serve and when?
_____	Are you enrolled in, or leading Confirmation at your local parish? What is something you have learned that you did not know before?
_____	Have you attended weekly Mass on Sundays? Has anything stood out to you from one of the readings or the homilies?
_____	Have you been to confession recently? Do you plan to go more regularly?

What were my main goals when this year started? Did I reach them?

If I have not reached my goals yet, what is my plan to accomplish them next semester? If I have reached them already, what new goals can I set for myself?

Did I take any leadership positions this year in my parish or at school?

What can I improve for next semester?

What is something specific that I have learned this semester about myself?





### Semester 1: Personal Learning Plan

Try to set at least two goals for each of the following:

Mid-Semester

End of Semester Review

Extra Curricular Activities:		
Leadership:		
Service:		
Sports:		
Planned Follow-up:		

Student:

Teacher:

Parent:



### Semester 1: Personal Learning Plan

Subject:	Result Last Semester: 100% 95% 90% 85% 80% 75% 70% 65%	Goal This Semester: 100% 95% 90% 85% 80% 75%
Key Strategies:		
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Key Strategies:		

Student:

Teacher:

Parent:



### Semester 1: Personal Learning Plan

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY



## Semester 1

Orientation Week	
Monday • August 14	1:00 pm Sophomore Orientation 2:00 pm Senior Orientation 3:00 pm Junior Orientation
Tuesday • August 15	Tie Day  7:45 am Freshman Orientation
Wednesday • August 16	Schedule 1 Mass • Tie Day  <b>FIRST DAY OF SCHOOL</b>
Thursday • August 17	Schedule 2 Homeroom • Regular Attire
Friday • August 18	Schedule 3 Homeroom • Spirit Wear  Back to School Social Football @ Patrick Henry
Saturday • August 19	From Augustine... I realize what I am and praise you for it. Come to my aid, that I may not stray from the way of salvation. - Sermon 67, 9
Sunday • August 20	



Semester 1

Quarter 1 - Week 1	
Monday • August 21	Schedule 1 • Regular Attire
Tuesday • August 22	Schedule 2 Office Hours • Regular Attire
Wednesday • August 23	Schedule 3 Mass • Tie Day
Thursday • August 24	Schedule 2 Homeroom • Regular Attire
Friday • August 25	Schedule 3 Office Hours • Spirit Attire  Football vs. Poway Freshman Tailgate
Saturday • August 26	<p>From Augustine...</p> <p>Lord, how exalted you are and yet the humble of the are you are dwelling.</p> <p>- Confessions 11, 31</p>
New Parent Gathering	
Sunday • August 27	
New Parent Gathering	



## Semester 1

Quarter 1 - Week 2	
Monday • August 28	Schedule 1 Mass • Tie Day  Feast of St. Augustine
Tuesday • August 29	Schedule 2 Office Hours • Regular Attire
Wednesday • August 30	Schedule 3 Homeroom • Regular Attire  6:30 pm Senior Parent College Night
Thursday • August 31	Schedule 2 Homeroom • Regular Attire
Friday • September 1	Schedule 3 Office Hours • Spirit Wear  <b>LAST DAY TO ADD OR DROP A CLASS</b> Football vs. Granite Hills Sophomore Skate Social
Saturday • September 2	From Augustine... May I seek you, Lord, by praying to you, and let me pray to you by believing in you. - Sermon 16A, 12
Sunday • September 3	



## Semester 1

Quarter 1 - Week 3	
Monday • September 4	
	LABOR DAY - NO SCHOOL
Tuesday • September 5	Schedule 2 Office Hours • Regular Attire
Wednesday • September 6	Schedule 3 Office Hours • Regular Attire
	6:30 pm Meet the Teacher
Thursday • September 7	Schedule 2 Homeroom • Regular Attire
Friday • September 8	Schedule 3 Office Hours • Spirit Wear
	Football vs. Notre Dame Hall of Fame
Saturday • September 9	
Trip to Hogar Infantil Orphanage	
Sunday • September 10	
4:00 pm Family Mass & BBQ	
	From Augustine... May God in his mercy grant that every day we may be troubled, tried, disciplined, or make some progress. - Sermon 16A, 12



Semester 1

Quarter 1 - Week 4	
Monday • September 11	Schedule 1 • Regular Attire
Tuesday • September 12	Schedule 2 Office Hours • Regular Attire
Wednesday • September 13	Schedule 3 Mass • Tie Day
Thursday • September 14	Schedule 2 Homeroom • Regular Attire
	Beanie Rally
Friday • September 15	Schedule 3 Office Hours • Spirit Wear
	Football vs. Newport Harbor
Saturday • September 16	<p>From Augustine...</p> <p>Why does a person always praise the Lord? Because that person is humble. What does it mean to be humble? It means to be unwilling to be praised in oneself. Those who wish to be praised in themselves are proud. Those who are not proud are humble.</p> <p>- Commentary on Psalm 33 (2), 5</p>
Sunday • September 17	





## Semester 1

Quarter 1 - Week 5 - Freshman Welcome Week	
Monday • September 18	Schedule 1 • Regular Attire
	<b>FRESHMAN WELCOME WEEK</b>
Tuesday • September 19	Schedule 2 Office Hours • Regular Attire
	<b>FRESHMAN WELCOME WEEK</b>
Wednesday • September 20	Schedule 3 Mass • Tie Day
	<b>FRESHMAN WELCOME WEEK</b> 6:30 pm Freshman College Night
Thursday • September 21	Schedule 2 Homeroom • Regular Attire
	<b>FRESHMAN WELCOME WEEK</b>
Friday • September 22	Schedule 3 Office Hours • Spirit Wear
	<b>FRESHMAN WELCOME WEEK</b> 2:15 pm Academic Council Football @ Matre Dei
Saturday • September 23	<p>From Augustine...</p> <p>He so loved us that, for our sake, he was made man in time, although through him all times were made. He was made man, who made man. He was created of a mother whom he created. He was carried by hand that he formed. He cried in the manger in wordless infancy, he the Word, without whom all human eloquence is mute.</p> <p>- Sermon 188, 2</p>
Freshman Retreat	
Sunday • September 24	
Freshman Retreat	



Semester 1

Quarter 1 - Week 6	
Monday • September 25	Schedule 1 • Regular Attire
Tuesday • September 26	Schedule 2 Office Hours • Regular Attire
Wednesday • September 27	Schedule 3 Mass • Tie Day
	6:30 pm APA Board Meeting
Thursday • September 28	Schedule 2 Homeroom • Regular Attire
Friday • September 29	Schedule 3 Office Hours • Spirit Wear
Saturday • September 30	<p>From Augustine...</p> <p>Obviously, if you could be lightened by yourself, you would never be in the dark, because you are always with yourself. Do not believe that you are a light to yourself. The Light is that which illuminates every person coming into this world. - Commentary on Psalm 25 (2), 11</p>
OLP Homecoming Dance	
Sunday • October 1	



Semester 1

Quarter 1 - Week 7	
Monday • October 2	Schedule 1 • Regular Attire
Tuesday • October 3	Schedule 2 Office Hours • Regular Attire
Wednesday • October 4	Schedule 3 Homeroom • Regular Attire  8th Grade Visitations 6:30 pm Senior College Financial Aid Night
Thursday • October 5	Schedule 2 Homeroom • Regular Attire  8th Grade Visitations
Friday • October 6	Schedule 3 Mass • Spirit Wear  2:15 pm Academic Council Football vs. University City
Saturday • October 7	<p>From Augustine...</p> <p>I acknowledge you, O Lord, in your humility, that I may not fear you in your glory. I embrace you in your lowliness, that I may yearn for you in your loftiness, for to those who desire you; you come with clemency. - Psalm 66, 10</p>
Sunday • October 8	
Father/Son Breakfast	



## Semester 1

Quarter 1 - Week 8	
Monday • October 9	Schedule 3 Office Hours • Regular Attire
	Columbus Day
Tuesday • October 10	Schedule 2 Mass • Tie Day
Wednesday • October 11	Schedule 3 Mass • Tie Day
	PSAT Testing
Thursday • October 12	Schedule 2 Homeroom • Regular Attire
	Homecoming Assembly
Friday • October 13	Schedule 3 Office Hours • Spirit Wear
	<b>END OF 1ST QUARTER</b>
Saturday • October 14	
Trip to Hogar Infantil Orphanage Football @ Lincoln 5:00 pm APA Parent Social	
Sunday • October 15	
	<p>From Augustine...</p> <p>I acknowledge you, O lord, in your humility, that I may not fear you in your glory. I embrace you in your lowliness, that I may yearn for you in your loftiness, for those who desire you, you come with clemency. - Psalm 66, 10</p>



## Semester 1

Quarter 2 - Week 1	
Monday • October 16	
	<b>NO CLASSES - WCEA/WASC</b>
Tuesday • October 17	Schedule 2 Office Hours • Regular Attire
	<b>2ND QUARTER BEGINS</b>
Wednesday • October 18	Schedule 3 Office Hours • Spirit Wear
	Meeting - ASEA
Thursday • October 19	Schedule 2 Homeroom • Regular Attire
	Meeting - ASEA
Friday • October 20	Schedule 2 Mass • Tie Day
	Football vs. Madison Homecoming Game
Saturday • October 21	
Homecoming Dance	
Sunday • October 22	
	<p>From Augustine...</p> <p>You say, the times are troublesome, the times are burdensome, the times are miserable. Live rightly and you will change the times. The times have never hurt anyone. Those who are hurt are human beings; those by whom they are hurt are also human beings. So, change human beings and the times will be changed.</p> <p>- Sermon 311, 8</p>



## Semester 1

Quarter 2 - Week 2	
Monday • October 23	Schedule 1 • Regular Attire
	Halloween Hallway Wars 3:00 pm Dance Lessons
Tuesday • October 24	Schedule 2 Office Hours • Regular Attire
	3:00 pm Dance Lessons
Wednesday • October 25	Schedule 2 Mass • Tie Day
	Kairos 6:30 pm APA College Topics Night
Thursday • October 26	Schedule 2 Homeroom • Regular Attire
	Kairos
Friday • October 27	Schedule 3 Office Hours • Spirit Wear
	Kairos Football @ Cathedral
Saturday • October 28	
Sunday • October 29	
	From Augustine... Father, a closed heart cannot keep out your gaze. You open it as you please in mercy or in justice. Nothing can hide from your heart. - Confessions 5, 1



Semester 1

Quarter 2 - Week 3	
Monday • October 30	Schedule 1 • Regular Attire
	Freshman Dance Lessons
Tuesday • October 31	Schedule 2 Office Hours • Regular Attire
	Freshman Dance Lessons
Wednesday • November 1	Schedule 3 Mass • Tie Day
	Freshman Dance Lessons 6:30 pm APA Board Meeting
Thursday • November 2	Schedule 2 Homeroom • Regular Attire
	Freshman Dance Lessons
Friday • November 3	Schedule 3 Office Hours • Spirit Wear
	Freshman Dance Lessons 2:15 Academic Council 5:00 pm Freshman Fiesta
Saturday • November 4	<p>From Augustine...</p> <p>You say, the times are troublesome, the times are burdensome, the times are miserable. Live rightly and you will change the times. The times have never hurt anyone. Those who are hurt are human beings; those by whom they are hurt are also human beings. So, change human beings and the times will be changed.</p> <p>- Sermon 311, 8</p>
Sunday • November 5	
11:00 am Open House	



## Semester 1

Quarter 2 - Week 4	
Monday • November 6	Schedule 3 Office Hours • Regular Attire
Tuesday • November 7	Schedule 2 Office Hours • Regular Attire
Wednesday • November 8	Schedule 3 Mass • Tie Day
Thursday • November 9	Schedule 2 Homeroom • Regular Attire
Friday • November 10	Schedule 3 Office Hours • Spirit Wear
	<b>NO SCHOOL</b>
Saturday • November 11	<p>From Augustine...</p> <p>Lord, while I was still far away from you,  you coaxed me in a great many ways to  hear you from afar and be converted to you  and call upon you.  - Confessions 13, 1</p>
Fall Drama Production Trip to Hogar Infantil Orphanage	
Sunday • November 12	





## Semester 1

Quarter 2 - Week 5	
Monday • November 13	Schedule 1 • Regular Attire
Tuesday • November 14	Schedule 2 Office Hours • Regular Attire
Wednesday • November 15	Schedule 3 Mass • Tie Day  6:30 pm Soph. Parent College Night
Thursday • November 16	Schedule 2 Homeroom • Regular Attire  Fall Drama Production
Friday • November 17	Schedule 2 Office Hours • Spirit Wear  Fall Drama Production
Saturday • November 18	<p>From Augustine...</p> <p>Lord, guard us from all danger and carry us to yourself. And you will be our strong support from childhood to old age; for when our strength is yours, we are strong.</p> <p>- Confessions 4, 16</p>
Fall Drama Production	
Sunday • November 19	



Semester 1

Quarter 2 - Week 6	
Monday • November 20	Schedule 1 • Regular Attire
Tuesday • November 21	Special Schedule 1 • Tie Day
	Turkey Trot
Wednesday • November 22	Special Schedule
Thursday • November 23	
	<b>NO CLASSES - THANKSGIVING DAY</b>
Friday • November 24	
	<b>NO CLASSES</b>
Saturday • November 25	
Sunday • November 26	
	<p>From Augustine...</p> <p>God examines both rich and poor, not according to their lands and houses, but according to the riches of their hearts.</p> <p>- Commentary on Psalm 48 (1), 3</p>



## Semester 1

Quarter 2 - Week 7	
Monday • November 27	Schedule 2 Homeroom • Regular Attire
Tuesday • November 28	Day of Service
Wednesday • November 29	Schedule 3 Homeroom • Regular Attire
Thursday • November 30	Schedule 3 Mass • Tie Day
Friday • December 1	Schedule 3 Office Hours • Spirit Wear
Saturday • December 2	<p>From Augustine...</p> <p>Lord, those who are bowed down with burdens you lift up, and they do not fall because you are their support.</p> <p>- Confessions 11,31</p>
Sunday • December 3	



Semester 1

Quarter 2 - Week 8	
Monday • December 4	Schedule 1 • Regular Attire
	Advent Penance Service
Tuesday • December 5	Schedule 2 Office Hours • Regular Attire
Wednesday • December 6	Schedule 3 Office Hours • Regular Attire
Thursday • December 7	Schedule 2 Office Hours • Regular Attire
Friday • December 8	Schedule 3 Mass • Tie Day
Saturday • December 9	<p>From Augustine...</p> <p>Lord, only this do I ask of your great kindness: that you convert me totally to you and allow no obstacle to hinder me as I wend my way to you. - Soliloquies 1, 6</p>
Trip to Hogar Infantil Orphanage	
Sunday • December 10	



## Semester 1

<b>Finals Week</b>	
Monday • December 11	Schedule 1 • Regular Attire
	<b>FINAL EXAMS</b> 8:30 am Final - Block 1 10:30 am Final - Block 2
Tuesday • December 12	
	<b>FINAL EXAMS</b> 8:30 am Final - Block 3 10:30 am Final - Block 4
Wednesday • December 13	
	<b>FINAL EXAMS</b> 8:30 am Final - Block 5 10:30 am Final - Block 6
Thursday • December 14	
	<b>1ST SEMESTER ENDS</b>  <b>CHRISTMAS BREAK</b>
Friday • December 15	
	<b>CHRISTMAS BREAK</b>
Saturday • December 16	
Sunday • December 17	
	From Augustine... Lord, only this do I ask of your great kindness: that you convert me totally to you and allow no obstacle to hinder me as I wend my way to you. - Soliloquies 1, 6



## **Semester 1 Review**

What were my main goals when this year started?

How well did I do in achieving these goals?

What have I learned about myself this semester?

In what areas have I become stronger?

In what areas do I still need to improve significantly?

How have I grown in my understanding of leadership and service this semester?

What remains to be done?



## St. Augustine of Hippo • BISHOP AND THEOLOGIAN • August 28



Augustine of Hippo (354-430) envisioned a form of religious community life in which the members would “live in harmony, being united in mind and heart on the way of God.” He wrote, or inspired the writing of a Rule outlining the basic principles of this sort of life. Today, Augustinians and many other religious orders and congregations still use this Rule as their guide.

A Bishop in Hippo, (near modern day Annaba, Algeria), Augustine was an influential leader in the African Church. As Christians were growing in their knowledge of God and Christ, Augustine helped shape Christian theological teachings, particularly those about the role of Divine Grace and the nature of the Holy Trinity. In the process, he combatted many theological errors.

The son of Monica, a holy Christian and Patricius, a pagan, Augustine was born in 354 in Tagaste, (now know as Souk Ahras, Algeria). He was educated in the best schools of his day. As a young man, he led a distinctly non-Christian and immoral life. He lived with a young woman without the benefit of marriage. Together, they had a son, Adeodatus.

Augustine became a teacher. He first taught Grammar in Tagaste. He then taught rhetoric in Carthage, and later in Rome and Milan. The young Augustine was continually searching with a restless heart for meaning in life. Each time that he would be attracted to a particular philosophy or group, he would become disillusioned the more familiar he became with its thought.

Finally, he found Jesus Christ, and at last was satisfied. “You have made us for yourself, Lord, and our hearts are restless until they rest in you,” Augustine would later reflect on his earlier searching. Shortly after his baptism as a Christian in 387, Augustine returned to Tagaste. There he gathered several of his friends together to share a common life of mutual support on their spiritual journey. At the insistence of the Christians of Hippo, Augustine was ordained a Priest in 391, and Bishop of Hippo in 395. Unwilling to give up his community life, call the clergy of Hippo to form a community with him.

As Bishop, Augustine ministered to the spiritual and material needs of his people. He wrote extensively. We have today a vast collection of his writings—113 books, 207 letters and more than 500 sermons. His most famous works are The Confessions, City of God and The Trinity. He contributed magnificently to the development of sound theology and was influential in combating theological errors. He developed a deep spirituality in which love is central. He was particularly concerned with the needs of the poor, and saw to it that the Church welcomed and helped them.

Augustine died August 28, 430, just as the Roman Empire was dying, too, during the Vandal invasions.

## Monica, Mother of St. Augustine • August 27



As a wife and mother, Monica suffered greatly. Her husband was hot tempered and irreligious, and her son wayward and contemptuous of her faith. She was a woman of great courage and faith, who trusted in God. Her patience and her love won her husband to the Catholic faith, and after long years of waiting and persistent prayer, her son too, became a follower of Christ.

Everything we know about Monica comes from her son’s writings. Not long before she died, as Augustine records his Confessions, she and Augustine experienced an ecstasy of soul in which “for one brief moment” their hearts “reached up to Wisdom, the maker of all things, and left him with the fruits of their spirits.”

Monica was born in Tagaste, Algeria, in 331 or 332. She followed Augustine to Italy and saw him baptized in Milan. She looked after Augustine and the little circle of friends when they formed a community in Cassiciacum. On the way back to Africa, Monica died in Ostia near Rome in November, 387, at the age of fifty-five. Her remains are venerated in the church of St. Augustine in Rome.

## Our Mother of Good Counsel • April 26



Mary, the mother of Jesus, is venerated by Augustinians throughout the world under the title of “Mother of Good Counsel.” The devotion centers on Mary’s words to Jesus at the wedding at Cana, “Do whatever he tells you,” (John 2:5). This image of Mary and Child was first discovered in 1467 during renovation of the church of St. Mary of Good Counsel located in Genazzano, Italy, not far outside of Rome. The Augustinians had taken custody of the church in 1356. The church and the image are still under the care of the Augustinians and is an international center of pilgrimage.



**St. Rita of Cascia • May 22**

Rita was a happily married woman until her husband was murdered in a feud between local families. She was about twenty-four at the time and had two young sons. Fearing that he in-laws would demand retribution, she prayed that her sons would not become involved. The answer to her prayer was one she hardly expected. The boys both died of natural causes in their early teens. Alone now, she found strength in prayer. She felt called to devote her life to continual prayer in a contemplative community of St. Augustinian nuns in Cascia.

Her first attempts to join the community were thwarted. She was told to go and make peace between her family and that of her husband's assassins. This she did and was then received in the community. For the rest of her life she was renowned as a great peacemaker. For the last fifteen years of her life she shared in the suffering of our Lord's passion in a remarkable way. She bore on her forehead a wound similar to that made on the forehead of Jesus by the crown of thorns.

**St. Nicholas of Tolentino • September 10**

Nicholas joined the Augustinian Order a few years after its enlargement at the "Grand Union" of 1256. In his early life he was influenced by the contemplative spirituality of his native region, The Marches. As a friar he combined the strict asceticism of this tradition with the apostolic work assigned to the newly formed Augustinian Order by Pope Innocent IV in 1244.

He spent the last thirty years of his priestly life in Tolentino working among the poor and the sick, and especially among those estranged from the Church. His reputation as a worker of miracles and his holiness brought many people to the monastery of Tolentino.

Nicholas was born in 1245, ordained in 1271, and died in 1305. He was the first Augustinian friar canonized and is the patron of Holy Souls.

**St. Thomas of Villanova • October 10**

Thomas was one of the outstanding preachers of the sixteenth century in Spain. A brilliant student at the University of Alcalá de Henares, he became a professor there and seemed destined for a successful university career. When he was offered an professorship at the University of Salamanca at the age of thirty, (1516), he chose instead to enter the Augustinian Novitiate. As prior provincial, and later as an archbishop, he won a reputation for great charity, for the promotion of studies, and also for encouraging missionary work. Famous for his sermons, his advice to other preachers was: "Do not ascend the pulpit, I beg you, without studying it and giving it mature consideration. Above all, you must give at least two hours in entreating God in silent contemplation."

At a time of great materialism in Spain, even in the Church, Thomas lived frugally. He used the income of his affluent archdiocese to set up social programs for the poor and rejected; he fed the hungry at his bishop's palace and sheltered the homeless in his own home. As he was dying, he gave away his few personal possessions to the needy.

Thomas was born in Fuenllana, Ciudad Real, Spain in 1486. He was twice a prior provincial in his province and was made Archbishop of Valencia in 1544. Thomas died in Valencia on September 8, 1555. His remains lie in the cathedral church at Valencia.

**St. John Stone • October 25**

Refusal to accept Henry VIII, King of England, as head of the Church cost John Stone his life. Nothing is known of John's early life, or of his activities in the Order prior to his arrest and martyrdom.

On November 3, 1534, the English parliament issued the Act of Supremacy declaring Henry the head of the Church in England. Four years later Thomas Cromwell's emissary, Richard Ingworth, arrived in Canterbury to close the houses of the mendicant friars and obtain their written consent of the King's supremacy. When he appeared at Austin Friars on December 14, 1538, John alone among his Augustinian brothers refused to sign and spoke out clearly against the King's claims. After a year's imprisonment in the Tower of London, where he remained adamant, he was tried at Canterbury for high treason and sentenced to death. On December 26, he was hanged, drawn and quartered in the city of Canterbury.







## Intersession

Week 1	
Monday • January 1	Schedule A • Regular Attire
	<b>CHRISTMAS BREAK</b> New Year's Day
Tuesday • January 2	Schedule A • Regular Attire
	<b>CHRISTMAS BREAK</b>
Wednesday • January 3	Schedule B #3 Mass • Tie Day
	<b>INTERSESSION BEGINS</b>
Thursday • January 4	Schedule A • Regular Attire
Friday • January 5	Schedule A • Spirit Wear
Saturday • January 6	<p>From Augustine...</p> <p>While I move and bear this body, I pray that I may be pure, generous, just, and prudent. May I be a perfect lover and knower of your wisdom.</p> <p>- Confessions 13, 1</p>
Sunday • January 7	



## Intersession

Week 2	
Monday • January 8	Schedule A • Regular Attire
Tuesday • January 9	Schedule A • Regular Attire
Wednesday • January 10	Schedule B #3 Mass • Tie Day
Thursday • January 11	Schedule A • Regular Attire
Friday • January 12	Schedule A • Spirit Wear
Saturday • January 13	<p>From Augustine...</p> <p>I thank you, Lord, my joy and my glory, my hope and my God. I thank you for your gifts to me. Keep them unharmed for me: they will be the making of me, and I shall be with you for my being is gift. - Confessions 1, 20</p>
Sunday • January 14	



## Intersession

Week 3	
Monday • January 15	
	<b>NO CLASSES</b> Martin Luther King Jr. Day
Tuesday • January 16	Schedule A • Regular Attire
Wednesday • January 17	Schedule B #3 Mass • Tie Day
Thursday • January 18	Schedule A • Regular Attire
Friday • January 19	Schedule A • Spirit Wear
Saturday • January 20	
8:30 am Entrance Exam Augustinian Awards Trip to Hogar Infantil Orphanage	
Sunday • January 21	
	<p>From Augustine...</p> <p>Lord, guard us from danger and carry us to yourself. And you will be our strong support from childhood to old age; for when our strength is yours, we are strong.</p> <p>- Confessions 4, 16</p>



## Intersession

Week 4	
Monday • January 22	Schedule A • Regular Attire
Tuesday • January 23	Schedule A • Regular Attire
Wednesday • January 24	Schedule B #3 Mass • Tie Day  Junior College Night
Thursday • January 25	Schedule A • Regular Attire  Course Request Class of 2027
Friday • January 26	Schedule A • Spirit Wear  Course Request Class of 2027
Saturday • January 27	<p>From Augustine...</p> <p>I thank you, Lord, my joy and my glory, my hope and my God. I thank you for your gifts to me. Keep them unharmed for me: they will be the making of me, and I shall be with you for my being is gift. - Confessions 1, 20</p>
Sunday • January 28	



## Intersession

Week 5	
Monday • January 29	Schedule A • Regular Attire
Tuesday • January 30	Schedule A • Regular Attire
Wednesday • January 31	
	<b>NO CLASSES - WCEA/WASC</b>
Thursday • February 1	Schedule 1 Mass • Tie Day
	<b>2ND SEMESTER BEGINS</b>
Friday • February 2	Schedule 1 • Spirit Wear
	2:15 pm Academic Council
Saturday • February 3	<p>From Augustine...</p> <p>Lord, guard us from danger and carry us to yourself. And you will be our strong support from childhood to old age; for when our strength is yours, we are strong.</p> <p>- Confessions 4, 16</p>
8th Grade Interviews	
Sunday • February 4	



## Spiritual Awareness - Record of Activities - Semester 2

DATE	DESCRIPTION OF ACTIVITY
_____	How are you active in your parish's youth group?
_____	Have you been on a retreat this year? Who did you go with and what was your experience like? Have you led a retreat this year?
_____	Have you completed all of your service hours? Did you complete them all in one place?
_____	Where would you like to complete your service hours next year?

What goals for myself was I able to complete this year?

What have I learned about my faith by completing my service hours this year?

What was difficult about completing my service hours this year?

What leadership positions will I seek out next year?

What would I like to accomplish next year?

What retreats will I attend next year?



## Semester 2: Personal Learning Plan

Try to set at least two goals for each of the following:

Mid-Semester

End of Semester Review

Extra Curricular Activities:		
Leadership:		
Service:		
Sports:		
Planned Follow-up:		

Student:

Teacher:

Parent:





## Semester 2: Personal Learning Plan

Subject:	Result Last Semester: 100% 95% 90% 85% 80% 75% 70% 65%	Goal This Semester: 100% 95% 90% 85% 80% 75%
Key Strategies:		
Subject:	Result Last Semester: 100% 95% 90% 85% 80% 75% 70% 65%	Goal This Semester: 100% 95% 90% 85% 80% 75%
Key Strategies:		
Subject:	Result Last Semester: 100% 95% 90% 85% 80% 75% 70% 65%	Goal This Semester: 100% 95% 90% 85% 80% 75%
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Subject:	Result Last Semester: 100% 95% 90% 85% 80% 75% 70% 65%	Goal This Semester: 100% 95% 90% 85% 80% 75%
Key Strategies:		

Student:

Teacher:

Parent:



**Semester 2: Personal Learning Plan**

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY



Semester 2

Quarter 3 - Week 1	
Monday • February 5	Schedule 1 • Regular Attire
Tuesday • February 6	Schedule 2 Office Hours • Regular Attire
Wednesday • February 7	Schedule 3 Mass • Tie Day
	Course Request Class of 2025
Thursday • February 8	Schedule 2 Homeroom • Regular Attire
	Course Request Class of 2025
Friday • February 9	Schedule 3 Office Hours • Spirit Wear
	Class Add/Drop Deadline
Saturday • February 10	<p>From Augustine...</p> <p>I thank you, Lord, my joy and my glory, my hope and my God. I thank you for your gifts to me. Keep them unharmed for me: they will be the making of me, and I shall be with you for my being is gift. - Confessions 1, 20</p>
Trip to Hogar Infantil Orphanage	
Sunday • February 11	



Semester 2

Quarter 3 - Week 2	
Monday • February 12	Schedule 1 • Regular Attire
Tuesday • February 13	Schedule 2 Office Hours • Regular Attire
Wednesday • February 14	Schedule 3 Mass • Tie Day
	Ash Wednesday Course Request Class of 2026 Valentine's Day
Thursday • February 15	Schedule 2 Homeroom • Regular Attire
	Course Request Class of 2026
Friday • February 16	Schedule 3 Office Hours • Spirit Wear
Saturday • February 17	<p>From Augustine...</p> <p>Lord, those who are bowed down with burdens you lift up, and they do not fall because you are their support. - Confessions 11,31</p>
Sunday • February 18	



## Semester 2

Quarter 3 - Week 3	
Monday • February 19	
	NO CLASSES - PRESIDENTS' DAY
Tuesday • February 20	Schedule 2 Office Hours • Regular Attire
Wednesday • February 21	Schedule 3 Mass • Tie Day
	Kairos
Thursday • February 22	Schedule 2 Homeroom • Regular Attire
	Kairos
Friday • February 23	Schedule 3 Office Hours • Spirit Wear
	Kairos
Saturday • February 24	
Sunday • February 25	
	<p>From Augustine...</p> <p>Lord, only this do I ask of your great kindness: that you convert me totally to you and allow no obstacle to hinder me as I wend my way to you. - Soliloquies 1, 6</p>



Semester 2

Quarter 3 - Week 4	
Monday • February 26	Schedule 1 • Regular Attire
	Lenten Penance
Tuesday • February 27	Schedule 2 Office Hours • Regular Attire
Wednesday • February 28	Schedule 3 Mass • Tie Day
Thursday • February 29	Schedule 2 Homeroom • Regular Attire
Friday • March 1	Schedule 3 Office Hours • Spirit Wear
Saturday • March 2	<p>From Augustine...</p> <p>O Lord God, give us your Christ, let us know your Christ, let us see your Christ, not as the Jews saw him, and then crucified him, but as the angels see him and rejoice.</p> <p>- Commentary on Psalm 74, 9</p>
Academic Decathlon Trip to Hogar Infantil Orphanage	
Sunday • March 3	



Semester 2

Quarter 3 - Week 5	
Monday • March 4	Schedule 3 Office Hours • Regular Attire
Tuesday • March 5	Schedule 2 Office Hours • Regular Attire
Wednesday • March 6	Schedule 3 Mass • Tie Day  6:30 pm APA Board Meeting
Thursday • March 7	Schedule 2 Homeroom • Regular Attire
Friday • March 8	Junior Pilgrimage No Classes 9, 10 & 12
Saturday • March 9	<p>From Augustine...</p> <p>I realize what I am and praise you for it. Come to my aid, that I may not stray from the way of salvation. - Sermon 67, 9</p>
Sunday • March 10	



## Semester 2

Quarter 3 - Week 6	
Monday • March 11	Schedule 3 • Regular Attire
Tuesday • March 12	Schedule 2 Office Hours • Regular Attire
Wednesday • March 13	Schedule 3 Office Hours • Regular Attire
Thursday • March 14	Schedule 2 Homeroom • Regular Attire
Friday • March 15	Schedule 1 Mass • Tie Day
	Junior Mass END OF 3RD QUARTER
Saturday • March 16	
Sunday • March 17	
St. Patrick's Day	From Augustine... Instruct me, Lord, and command what you will. But first, heal me and open my ears that I may hear your words. - Soliloquies 1, 5





Semester 2

Quarter 4 - Week 1	
Monday • March 18	Schedule 3 Office Hours • Regular Attire
	<b>4TH QUARTER BEGINS</b>
Tuesday • March 19	Schedule 2 Office Hours • Regular Attire
Wednesday • March 20	Schedule 3 Homeroom • Regular Attire
	ISO Exams 5:30 pm New Family Night
Thursday • March 21	Schedule 2 Homeroom • Regular Attire
	ISO Exams
Friday • March 22	Schedule 1 Special Schedule • Tie Day
	Grandparents Day
Saturday • March 23	<p>From Augustine...</p> <p>Happiness is joy in the truth because it is joy in you, O Lord, who are truth, my light, my salvation, my God.</p> <p>- Confessions 10, 23</p>
Sunday • March 24	



Semester 2

Quarter 4 - Week 2	
Monday • March 25	Schedule 1 • Regular Attire
Tuesday • March 26	Schedule 2 Office Hours • Regular Attire
Wednesday • March 27	Schedule 3 Homeroom • Regular Attire
Thursday • March 28	
	<b>NO CLASSES EASTER BREAK</b>
Friday • March 29	
	<b>EASTER BREAK</b>
Saturday • March 30	
Sunday • March 31	
Easter Sunday	<p>From Augustine...                      Lord, heal and open my eyes that I may                      recognize your will. Show me the road                      I must travel that I may see you,                      - Soliloquies 1, 5</p>



## Semester 2

Quarter 4 - Week 3	
Monday • April 1	EASTER BREAK
Tuesday • April 2	EASTER BREAK
Wednesday • April 3	EASTER BREAK
Thursday • April 4	EASTER BREAK
Friday • April 5	EASTER BREAK
Saturday • April 6	<p>From Augustine...</p> <p>I called upon you, my god, my mercy, my creator. I had forgotten you, but you held me ever in your sight. - Confessions 13, 1</p>
Sunday • April 7	



## Semester 2

Quarter 4 - Week 4	
Monday • April 8	Schedule 1 • Regular Attire
Tuesday • April 9	Schedule 2 Office Hours • Regular Attire
Wednesday • April 10	Schedule 3 Mass • Tie Day
Thursday • April 11	Schedule 2 Homeroom • Regular Attire
Friday • April 12	Schedule 3 Office Hours • Spirit Wear
	2:15 pm Academic Council Drama Performance
Saturday • April 13	
Drama Performance	
Sunday • April 14	
	From Augustine... Lord, how exalted you are and yet the humble of the are you are dwelling. - Confessions 11, 31



Semester 2

Quarter 4 - Week 5	
Monday • April 15	Schedule 3 Office Hours • Regular Attire
Tuesday • April 16	Schedule 2 Office Hours • Regular Attire
Wednesday • April 17	Schedule 3 Mass • Tie Day  6:30 pm APA Board Meeting
Thursday • April 18	Schedule 2 Homeroom • Regular Attire
Friday • April 19	Schedule 1 • Spirit Wear  Drama Performance Senior Mass
Saturday • April 20	<p>From Augustine...</p> <p>Father, a closed heart cannot keep out you gaze. You open it as you please in mercy or in justice. Nothing can hide from your heart.</p> <p>- Confessions 5, 1</p>
Drama Performance	
Sunday • April 21	
Mother/Son Brunch	



Semester 2

Quarter 4 - Week 6	
Monday • April 22	Schedule 1 • Regular Attire
	Sophomore Retreat
Tuesday • April 23	Schedule 2 Office Hours • Regular Attire
Wednesday • April 24	Schedule 3 Mass • Tie Day
	6:30 pm APA Board Meeting
Thursday • April 25	Schedule 2 Homeroom • Regular Attire
Friday • April 26	Schedule 3 Office Hours • Spirit Wear
Saturday • April 27	<p>From Augustine...                      o Lord, I love you. I love, I burn, I pant for you;                      I trample under foot all that gives here delight.                      I want to go to you.                      - Sermon 159, 8</p>
Trip to Hogar Infantil Orphanage	
Sunday • April 28	



Semester 2

Quarter 4 - Week 7	
Monday • April 29	Schedule 1 • Regular Attire
Tuesday • April 30	Schedule 2 Office Hours • Regular Attire
Wednesday • May 1	Schedule 3 Mass • Tie Day
Thursday • May 2	Schedule 2 Homeroom • Regular Attire
Friday • May 3	Schedule 3 Office Hours • Spirit Wear
Saturday • May 4	<p>MORP</p> <p>From Augustine...                      Father, a closed heart cannot keep out you gaze. You open it as you please in mercy or in justice. Nothing can hide from your heart.                      - Confessions 5, 1</p>
PROM	
Sunday • May 5	
Cinco de Mayo	



## Semester 2

Quarter 4 - Week 8	
Monday • May 6	Schedule 1 • Regular Attire
Tuesday • May 7	Schedule 2 Office Hours • Regular Attire
Wednesday • May 8	Schedule 3 Mass • Tie Day  6:30 pm APA Board Meeting
Thursday • May 9	Schedule 2 Homeroom • Regular Attire  VAPA Presentation Spring Musical
Friday • May 10	Schedule 3 Office Hours • Spirit Wear  Grad Night
Saturday • May 11	<p>From Augustine...</p> <p>As long as he has not awakened he is rich; bit the greater the empty joy he experiences in sleep, the more, when he awakens, will he suffer from realty.</p> <p>- Sermon 345, 1</p>
Sunday • May 12	
Mother's Day	





Semester 2

Quarter 4 - Week 9	
Monday • May 13	Schedule 3 • Regular Attire
Tuesday • May 14	Schedule 2 • Regular Attire
Wednesday • May 15	Schedule 3 • Regular Attire
Thursday • May 16	Schedule 2 • Regular Attire  Underclass Awards
Friday • May 17	Schedule 1 • Regular Attire  Distinguished Student Banquet Senior Awards
Saturday • May 18	<p>From Augustine...</p> <p>O Lord, my God, pay heed to my prayer. Look with mercy on my desire, which is not concerned with myself alone, but with my neighbor's good as well. - Confessions 11, 2</p>
Taste of Saints	
Sunday • May 19	



## Semester 2

FINALS WEEK	
Monday • May 20	
	8:30 am Final - Block 1 10:30 am Final - Block 2
Tuesday • May 21	
	8:30 am Final - Block 3 10:30 am Final - Block 4
Wednesday • May 22	
	8:30 am Final - Block 5 10:30 am Final - Block 6
Thursday • May 23	
	END OF 2ND SEMESTER
Friday • May 24	
	BACCALAUREATE MASS & GRADUATION
Saturday • May 25	
Sunday • May 26	
	From Augustine... Lord, while I was still far away from you, you coaxed me in a great many ways to hear you from afar and be converted to you and call upon you. - Confessions 13, 1



## **Semester 2 Review**

What were my main goals this semester?

How well did I do in achieving these goals?

What have I learned about myself this semester?

In what areas have I become stronger?

In what areas do I still need to improve significantly?

How have I grown in my understanding of leadership and service this semester?

What remains to be done?



## Faculty Email List

**ADAMS, Jordan** (Science)  
jalcoser@sahs.org

**ALCOSER, Jason** (Library Media Services)  
jalcoser@sahs.org

**ALLEN, Marie-Line** (French)  
mallen@sahs.org

**AU, Cindy** (Music Director)  
cindyau@sahs.org

**BACHYNSKY, Vladimir** (Religion)  
vbachynsky@sahs.org

**BIER, Steven** (Social Studies)  
sbier@sahs.org

**BLUMER, Travis** (English/Theater)  
tblumer@sahs.org

**BRONSON, Carl** (Counselor, Social Studies)  
cbronson@sahs.org

**BROPHY, Jessica** (Christian Services)  
jbrophy@sahs.org

**CHESSER, Brant** (English)  
bchesser@sahs.org

**COLORADO, Briana** (Counselor, Social Studies)  
bcolorado@sahs.org

**CRACHY, Kate** (Religion, Mentor Teacher)  
kcrachy@sahs.org

**CUDAL, Tom** (English)  
tcudal@sahs.org

**da LUZ, Christian** (Social Studies)  
cdaluz@sahs.org

**da LUZ, Christopher** (Social Studies)  
cdaluz3@sahs.org

**da LUZ, Craig** (Computer, Baseball)  
cdaluz2@sahs.org

**DAVIS, Bill** (Spanish)  
bdavis@sahs.org

**DENT, Eric** (Spanish, Rugby)  
edent@sahs.org

**DRUMMY, Michelle** (Art)  
mdrummy@sahs.org

**DUFFY, Robert** (English)  
rduffy@sahs.org

**GIESING, Joe** (Digital Photography, Graphic Design)  
jgiesing@sahs.org

**GLADNICK, Ron** (Head Football Coach, PE)  
rgladnick@sahs.org

**GOLDEN, Timothy** (Co-Dir. Counseling Services, Social Studies)  
tgolden@sahs.org

**GORMLY, Veronica** (Spanish)  
vgormly@sahs.org

**GRANADOS, Esteban** (Math)  
egranados@sahs.org

**HAMMOCK, Rebecca** (Campus Minister)  
rhammock@sahs.org

**HAUPT, Mike** (A.P. Auxiliary Services, Basketball)  
mhaupt@sahs.org

**HEARN, Edwin** (President)  
ehearn@sahs.org

**HECHT, Gregory** (A.P. Academics, Volleyball)  
ghecht@sahs.org

**HICKEY, John** (Math)  
jhickey@sahs.org

**HITCHCOCK, Andrew** (Math)  
ahitchcock@sahs.org

**HORNE, James** (Principal)  
jhorne@sahs.org

**HOURLANI, Victor** (Physical Education)  
vhourani@sahs.org

**IGELMAN, Todd** (Dir. Instructional Technology)  
tigelman@sahs.org

**ISAAK, Tom** (Math, Golf)  
tisaak@sahs.org

**JOHNSTON, Brendan** (English, Latin, Soccer, Shep.)  
bjohnston@sahs.org

**KLAPMEIER, Richi** (Health Services Coordinator)  
rklapmeier@sahs.org

**LAMERATO, John (English)**  
jlamerato@sahs.org

**LINVILLE, Matt** (Director of Athletics, PE)  
mlinville@sahs.org

**MANLEY, Kevin** (Math)  
kmanley@sahs.org

**MORALES, Bro. Mauricio** (Religion)  
mmorales@sahs.org

**O'BEIRNE, John** (A. P. Student Services)  
jobeirne@sahs.org

**OKULEY, Aaron** (Math)  
aokuley@sahs.org

**OLIWA, Ezekiel** (Social Studies)  
eoliwa@sahs.org

**OSBERG, Gary** (ASB, Yearbook, English)  
gosberg@sahs.org

**PALAFIX, Janene** (English)  
jpalafix@sahs.org

**PRADEL, Nick** (Science)  
npradel@sahs.org

**PRUTER, Andrew** (Social Studies)  
apruter@sahs.org

**RAINES, William** (Science)  
wraines@sahs.org

**REY, Jerry** (Co-Dir. Counseling Services, Social Studies)  
jrey@sahs.org

**SEGURA, Ryan** (Religion)  
rsegura@sahs.org

**SHIMAZAKI, Kouta** (Ceramics)  
kshimazaki@sahs.org

**SIPPER, Paul** (Dir. Admissions, Social Studies)  
psipper@sahs.org

**SWEAT, Michael** (Strength and Conditioning)  
msweat@sahs.org

**THEILACKER, Mike** (Math)  
mtheilacker@sahs.org

**THOMSEN, Patrick** (English)  
pthomsen@sahs.org

**TOMPKINS, Michael** (Religion, Digital Media, Spanish)  
mtompkins@sahs.org



**VILLENEUVE, Rev. Max** (Chaplain)  
mvilleeneuve@sahs.org

**WALLACE, Brian** (Religion)  
bwallace@sahs.org

**WALP, Kathaleen** (Science)  
kwalp@sahs.org

**YOAKUM, Christian** (Math, Cross Country)  
cyoakum@sahs.org

**ADMINISTRATIVE STAFF**

**ACERON, Zorinna** (Admin Asst.)  
zaceron@sahs.org

**CALLERY, Casey** (Dir. Advancement)  
ccallery@sahs.org

**CARINI, Girolamo** (Asst. Dir. Technology)  
gcarini@sahs.org

**CASHMAN, Chris** (Dir. Alumni Rel/Social Media)  
ccashman@sahs.org

**DeRIEUX, Kevin** (Exec. Dir. Finance/Facilities)  
kderieux@sahs.org

**FERRARI, Holly** (Adv. Admin Asst)  
hferrari@sahs.org

**GAYTON, Casey** (Facilities Manager)  
cgayton@sahs.org

**HAUK, Daniel** (Staff Accountant)  
dhauk@sahs.org

**HADZICKI, Kirsten** (Student Services)  
khadzicki@sahs.org

**HORNE Cathy** (Asst. Registrar)  
khadzicki@sahs.org

**OLIWA, Jeannie** (Registrar)  
joliwa@sahs.org

**SANDOVAL, Pricilla** (Receptionist)  
psandoval@sahs.org

**STEARNS, Leona** (Admin. Asst.)  
lstearns@sahs.org

**STRAUSBAUGH, Mariah** (Accounting)  
marguilez@sahs.org



**"Patience is the companion of wisdom."**

**- St. Augustine**



St. Augustine High School  
3266 Nutmeg Street  
San Diego CA 92104

T: (619) 282-2184 • F: (619) 282-1203 • [www.sahs.org](http://www.sahs.org)

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